



NOIDA METRO RAIL CORPORATION (NMRC) LIMITED

REQUEST FOR PROPOSAL (RFP)

E-Tender No. – NMRC/IT/CAMC/2025/423

CAMC of IT Equipment in NMRC

September 2025

Issued by:

**Noida Metro Rail Corporation (NMRC) Limited
Block-III, 3rd Floor,
Ganga Shopping Complex, Sector-29, Noida -201301,
District Gautam Buddha Nagar, Uttar Pradesh, India**

Disclaimer

This Request for Proposal (RFP) Document (or “E-Tender” or “E-Bid”) for **“CAMC of IT Equipment in NMRC”** contains brief information about the scope of work and selection process for the Bidder (‘the Contractor’ or “the Bidder” or “the Applicant”). The purpose of the Document is to provide the Bidders with information to assist the formulation of their Bidding Documents.

While all efforts have been made to ensure the accuracy of information contained in this RFP Document, this Document does not purport to contain all the information required by the Bidders. The Bidders should conduct their own independent assessment, investigations and analysis and should check the reliability, accuracy and completeness of the information at their end and obtain independent advice from relevant sources as required before submission of their Bid/s. Noida Metro Rail Corporation Ltd. (“NMRC” or “the Corporation”) or any of its employees or advisors shall incur no liability under any law, statute, rules or regulations as to the accuracy or completeness of the RFP Document.

NMRC reserves the right to change any or all conditions/information set in this RFP Document by way of revision, deletion, updating or annulment through issuance of appropriate addendum as NMRC may deem fit without assigning any reason thereof.

NMRC reserves the right to accept or reject any or all Bids without giving any reasons thereof. NMRC will not entertain or be liable for any claim for costs and expenses in relation to the preparation of the Bid/s to be submitted in terms of this RFP Document.

Glossary

- a) **“Addendum / Amendment”** means any written amendment / addendum /corrigendum to this RFP, from time to time issued by NMRC to the prospective bidders;
- b) **“Agreement”** means the Contract Agreement to be executed between NMRC and the selected bidder.
- c) **“Applicable Laws”** means all laws, brought into force and effect by Govt. of India, State Governments, local bodies and statutory agencies and rules / regulations / notifications issued by them from time to time. It also include judgments, decrees, injunctions, writs and orders of any court or judicial authority as may be in force and effected from time to time.
- d) **“Bidder”** or **“Bidder”** means Sole proprietorship, registered partnership firm, public limited company, private limited company which is submitting its bid pursuant to RFP Documents
- e) **“Bid Due Date”** means Bid Submission end date and time given in the tender
- f) **“Earnest Money Deposit (EMD)”** means the refundable amount to be submitted by the Bidder along with RFP documents to NMRC
- g) **“Interest Free Security Deposit/ Performance Security”** means interest free amount to be deposited by the Contractor with NMRC as per terms and conditions of Contract Agreement as a security against the performance of the Contract agreement.
- h) **“NMRC”** means Noida Metro Rail Corporation Limited (or “Corporation”)
- i) **“Party”** means Contractor or Corporation (together they are called **“Parties”**)
- j) **“Performance Bank Guarantee/ Security Deposit”** means interest free amount to be deposited by the Contractor with NMRC as per terms and conditions of Purchase Order as a security against the performance of the Contract agreement
- k) **“Permits”** shall mean and include all applicable statutory, environmental or regulatory Contracts, authorization, permits, consents, approvals, registrations and franchises from concerned authorities
- l) **“Re. or Rs. or INR”** means Indian Rupee
- m) **“Revenue Operations Date (ROD)”** means the date of operation of metro
- n) **“Selected Bidder”** means the bidder who has been selected by NMRC, pursuant to the bidding process for award of Contract.

The words and expressions beginning with capital letters and defined in this document shall, unless repugnant to the context, have the meaning ascribed thereto hereinabove.

Data Sheet

1	Name of the Bid	CAMC of IT Equipment in NMRC
2	Approximate Cost of Work	INR 75,31,412.13/- (Inclusive of GST)
3	Time period of contract	36 Months
4	Method of selection	Cost Based Selection (Lowest –L1)
5	Bid Processing Fee (Nonrefundable)	Rs. 5,900/- (Rupees Five Thousand Nine Hundred Only) including GST through RTGS/NEFT only payable in favour of Noida Metro Rail Corporation Limited
6	Earnest Money Deposit (EMD)	Rs. 1,51,000/- (Rupees One Lac Fifty One Thousand Only) through RTGS/NEFT only payable in favour of Noida Metro Rail Corporation Limited
7	System of Tendering	Single stage Two Packet/Bid System (Technical bid and Financial bid to be submitted together on e-Tender portal.)
8	Name of the Corporation's official for addressing queries and clarifications	JGM/Stores Noida Metro Rail Corporation Limited, Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29, Noida 201301 Email: nmrc.afc@gmail.com
9	Bid Validity Period	180 days
10	Bid Language	English
11	Bid Currency	INR
12	Schedule of Bidding Process	
	Task	Key Dates
	Uploading of Bid	07.11.2025
	Pre-bid Meeting	18.11.2025 at 11:30 Hrs at NMRC Head office
	Last date of receipt of Pre-bid queries	17.11.2025 up to 14:00 Hrs
	Last date of issuing amendment, if any	01.12.2025
	Last Date of Bid Submission	06.12.2025 (up to 15:00 Hrs)
	Date of Technical Bid Opening	08.12.2025 (at 15:30 Hrs)
13	JV/Consortium to be allowed	No
	Account details	For Bid Processing Fee & EMD State Bank of India (04077) – Sector 18, Noida Gautam Budh Nagar, Uttar Pradesh -201301 IFSC Code: SBIN0004077 A/c No. 37707840592 Noida Metro Rail Corporation Ltd.

Note: (i) Tender Cost and Tender Security (EMD) is exempted for Micro & Small Enterprises (MSEs) registered with District Industries Centre or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Dte. Of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises for appropriate category and have valid registration certificate as on date of tender submission. Only those MSEs will be eligible for Tender cost and Tender Security exemption which are registered under following category (With valid registration):-

(i) “Supply and Maintenance/Repair of IT equipment.”

The tenderers seeking exemption from Tender Cost and Tender Security’, being MSEs, shall ensure their eligibility w.r.t above and submit registration certificate issued by the body under which they are registered which clearly mentions category of along with Terminal Validity of registration.

In absence of any of the above requirements no exemption for ‘Tender cost and Tender security will be allowed and their bid will be rejected and not evaluated further without the Tender cost and EMD.

No further clarification shall be sought on the above.

In case the bidder who has been exempted Tender Cost/Tender Security being Micro & Small Enterprise, and;

- (i)** withdraws his Tender during the period of Tender validity; or
- (ii)** becomes the successful bidder, but fails to commence the work (for whatsoever reasons) as per terms & conditions of Tender; or
- (iii)** refuses or neglects to execute the contract; or
- (iv)** fails to furnish the required Performance Security within the specified time

The bidder shall be debarred from participating in future tenders for a period of 1 year from the date of discharge of tender/date of cancellation of NOA/annulment of award of contract as the case may be. Thereafter, on expiry of period of debarment, the bidder may be permitted to participate in the procurement process only on submission of required Tender Cost/ Tender Security.

Further the Employer may advise the authority responsible for issuing the exemption certificate to take suitable actions against the bidder such as cancellation of enlistment certificate etc.

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1. Section 1: General Information

Background

- a. Noida and Greater Noida are being developed as the satellite towns to New Delhi and more and more people from Delhi and other areas are shifting to these towns in search of fresh air, greenery and better infrastructure. There is a need of providing an efficient, reliable and comfortable transportation system for the population intending to settle in these towns and also the public coming to these areas for education, service and business.
- b. Noida Metro Rail Corporation is a Special Purpose Vehicle (SPV) formed for planning and executing urban transport projects in Noida, Greater Noida regions. The Company desires to provide a world-class Public Transportation System with state of the art technology. As such, the overarching criterion for setting up of the Company is to help create an efficient, safe, reliable, economical and affordable public transport system
- c. An elevated metro line between Noida and Greater Noida is already in operation.
- d. NMRC invites Open e-Bids for selection of Contractor for granting the Contract for **CAMC of IT Equipment in NMRC**.
- e. In this regard, the Corporation now invites the interested Bidder/s to submit their proposals as per provisions of this Request for Proposal Document.
- f. NMRC will shortlist the Bidders on the basis of evaluation criteria mentioned in this RFP Document. On the basis of the minimum evaluation criteria, qualified Bidders will be shortlisted. Financial proposal of only qualified Bidders will be opened
- g. If Successful, Bidder shall provide the services as described in **Section 2: Terms of Reference**.

About Locations

The metro corridor is 29.7 km long and is known as Noida Greater Noida Metro Rail Corridor. It comprises 21 metro stations starting from Noida Sector 51 in Noida and ends up at Depot Station in Greater Noida. CAMC of IT Equipment in NMRC are to be supplied at Main Stores (DCOS) Building, Metro Depot at Greater Noida.

Communication

All communications should be addressed to:

JGM/Stores

Noida Metro Rail Corporation Limited,

Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29, Noida 201301

Email: nmrc.afc@gmail.com

1. Section 2: Terms of Reference

2.1 Tenure:

The term shall be up to Three year from date of signing of contract, unless otherwise terminated by the Parties in accordance with the terms. This agreement may be renewed or extended for another one year as per mutual agreement by both the parties.

2.2 Scope of Work

The contract is comprehensive contract covering preventive as well as breakdown maintenance of Personal Computer, its peripherals, Laptops, Networking related failures/breakdown, UPS as given in Equipment Details and as given hereunder. The tenderer shall provide other IT Services as per details given below.

Provision of Hardware Maintenance Services for IT equipment indicates:

- Virus, malware, etc Control
- Network troubleshooting & Management Support
- Periodic Monitoring of Computers, Printers, UPS & Battery Health
- Quality of spare parts –The spare parts to be replaced must be genuine, original and from reputed brand.

1. The contract will be for the period of **Three Year** from the date of signing the agreement on comprehensive basis for desktops and associated peripherals; for providing all maintenance services on site. The contractor must have a service base in Delhi-NCR with required expertise to diagnose the problem. As far as possible the repairs would be carried out on site itself. The contractor will have to provide stand by machine of the same model if it is absolutely necessary to take the defective machine for repair at its service center. Contract can be extended for a period of one(1) year on satisfactory performance on mutual agreed terms and conditions.
2. The bidders are required to depute at least Three (3) technically qualified Resident Engineer(s) who should have minimum two years of working experience in computer hardware and different type of peripherals including laser printers/scanners etc. & software related maintenance, network troubleshooting and should be equipped with the maintenance kit comprising of tool box, multi meter, diagnostic software, device driver software, external CD-ROM/storage drive and any other tools required for carrying out such services.
3. The Resident Engineer(s) should be made available in NMRC on all working days (6 days) between 09.30AM to 06.00 PM for maintenance/repair of the systems/peripherals/network at various NMRC premises. In case of emergency repairs during holiday and after working hours, the Resident Engineer(s) shall be made available at no extra charges. The resident engineer(s) shall not carry out any maintenance/repair work of any other party in NMRC premises. Resident Engineer(s) have also to provide IT Support during the events of NMRC like high level meetings etc. Resident Engineers should be enrolled with ESIC/EPFO as per Govt. of India Guidelines. In case any of the engineers has to go on leave then Contractor must bring it to the notice of coordinator/NMRC in advance. In such cases, Contractor shall send substitute engineer in consultation with NMRC coordinator for that period.
4. The NMRC will only provide consumable items such as printer toners for laser-jet printers, inkjet cartridge. All other consumables/spare parts like UPS batteries, Laptop batteries, Key board, Wireless keyboard Mouse, wireless mouse will be in the scope of contractor.
5. All Computer/Laptops/Printer/UPS/ Scanners components will come under the purview of the contract. This will include:
 - a. Processor (CPU)
 - b. Motherboard
 - c. Main memory (RAM)
 - d. Storage devices, i.e. Hard Disk Drives, Floppy Disk Drives, CD/DVD-ROM/RW Drives
 - e. Keyboards
 - f. Mouse
 - g. Modem
 - h. Monitors/TFTs/LCDs/LEDs (including picture tube)

- i. All peripheral cards/network cards, ports
 - j. SMPS unit
 - k. All printer parts(Including Drum unit)
 - l. UPS including batteries
 - m. Personnel Computer / Server also includes maintaining Local Area Network to which it is connected, Network reconfiguration and replacement of UTP cable etc.,
 - n. All other components, which are part of the computer/Laptops or accessories, mentioned above without which the function of the computers or accessories will be hampered, in short the maintenance means replacement/ repair of all worn out/defective components of Personal Computers and accessories,
6. The contractor will prepare separate logbooks for each of the machines to be taken under the CAMC and Preventive Maintenance (PM) from outside and inside will be carried out on quarterly basis. The preventive maintenance would include quarterly servicing of the equipment irrespective of whether the equipment has suffered a breakdown or not and it would include checking of all the peripherals installed with PC for proper operation, servicing and cleaning of machines and printers and cleaning of CD/DVD drives and checking of head alignment. A Preventive Maintenance Report signed by the user would be submitted in the prescribed format by the vendor to NMRC by 15th of the month following end of each quarter failing which quarterly payment will not be released to the vendor.

7. Details of the Facility Management System

A. Desktop Management Service

- i. Operating Systems and Office related application trouble shooting and support.
- ii. Installing operating systems, configuration of driver, update latest patches and latest Windows Service Pack and other OEM based software (CD and license would be provided).
- iii. Backups/restore for all desktop systems along with the user data in regular intervals.
- iv. Cleaning and uninstalling unnecessary files from desktop, laptops and servers.
- v. Outlook based mailing support to users.
- vi. Desktop login and basic windows policy problem solving.
- vii. Updating new software application (CD and license would be provided).

B. Anti-Virus Management Services

- a. Maintain Virus free environment of desktop/Laptops (license of Anti- Virus would be provided by NMRC).
- b. Regular update of virus definition in Servers and Desktops.
- c. Scanning of systems in regular intervals.
- d. Alert the user for latest threat of virus.

C. Network Management Services

- a. Basic troubleshooting for Network items (Hub, I/O Box, and Patch Cord etc.)
- b. Networking configuration like IP address/DNS/DHCP/Gateway etc.
- c. Networking connectivity with desktop.
- d. Basic Support for Wireless equipments (Wireless Card, Access Point and Wireless Router).
- e. Leased Line related support from ISP in case of line down.
- f. Under Warranty support of Network items from respective OEM.

D. On-site Helpdesk

- i. Call tracking and call closure.
- ii. Escalation of the critical issues to appropriate IT supports team.
- iii. Regular touch with users for their problems.
- iv. Proper tagging systems for IT hardware.
- v. Inventory management of IT Assets.
- vi. Maintain all IT Asset Records with respect to warranty details, contracts, configurations, serial numbers, make, date of installation, date of repair, date of maintenance etc.
- vii. Record and update all the changes in the Asset details as and when it occurs.

- viii. Item wise track of preventive work done during the contract period.

E. Vendor Management Service

- a. Co-ordinate with third party vendors for maintenance and installation.
- b. Follow up with vendors in case of hardware/software problem resolution.
- c. Track inventory of any items sent for repairs and follow up for replacement.
- d. Deploying and maintaining critical part inventory of vendors.
- e. Logging and escalating complains with vendors and tracking till resolution.

F. Reports to be submitted to NMRC coordinator as per their frequency:

- a. Daily Reports
 - i. Call Pending Report with details of Complaint No., Location, Date & Time Logged in, No. of Days Pending (from higher to lower), Reasons for delay in resolving.
 - ii. Calls Resolved on previous day with details of Complaint No., Date & Time Logged in/Resolved, and Engineer's Name.
- b. As & When required between two dates:-
 - i. Items sent for Repair/Replacement with relevant details.
 - ii. Items received for Repair/Replacement with relevant details.
 - iii. No. of Calls received and No. of Calls resolved.
- c. Monthly/Quarterly Reports
 - i. Calls delayed by No. of days beyond specified time limit (Equipment Type wise).
 - ii. No. of days Engineers absent.
 - iii. Analysis of Type of Calls

Above reports are to be submitted by contractor in NMRC office in hard copy and email is also required to be sent on periodically.

G. Servers Maintenance :

Contractor is required to do the preventive and corrective maintenance of IT servers at NMRC head office, stations and Depot.

H. Asset Management

Upon award of the Contract, the Contractor shall under take physical verification essentially during handing over & taking over. This involves the following activities:

- i. Physical survey of existing IT Hardware Assets.
- ii. Identify the equipment by pasting an asset code / sticker on the equipment.
- iii. Validation/enumeration of IT Hardware Assets inventory in the existing database.
- iv. Updating of IT Hardware Asset Database as and when required.
- v. Maintenance of IT Hardware Asset Inventory on routine basis.
- vi. Reports such as Hardware Added/deleted on Quarterly Basis.

I. Helpdesk Support Services

Helpdesk will be center point of contact for all user related issues from the user or NMRC representative. The Contractor shall lodge/monitor complaints and attendance of Engineersthrough web based Application/ Suitable Software:

- i. Call Receiving from Users or NMRC representative, its Logging and issue of complaint no. to user.
 - ii. Single point of contact for all concerns.
 - iii. Call Escalation, Tracking and Closure.
 - iv. Proper tagging should be there for IT Hardware, where tracing of preventing work done in the contract period.
8. The firm should have proper workshop with well-qualified engineers and the latest/modern gadget and tools for service/maintenance of computers / printers/UPS /Scanners/Servers etc.
9. The Contractor shall get the maintenance of the equipments, including the cleaning thereof, done by his maintenance staff solely at his own risk. NMRC shall not, in any way, be liable to

make any payment, incur any expenditure or face any lawsuit in any court of law for any injury or death suffered by the Contractor's maintenance staff during the course of maintenance under the AMC.

The Contractor shall deploy Resident Service Engineers at different NMRC's locations/site in who will be available between 09:30 hrs to 1800 hrs on all working days exclusively for attending the maintenance of the Computers, Computer Networks and other equipments of the NMRC. At least 03 no. of engineer are required for AMC. (This is the minimum requirement.

10. Some of the devices are under warranty with their respective OEMs, for these devices only Facility Management Services are to be provided at present. These devices will be shifted to the FMS along-with AMC from the date next to expiry of their respective warranties. In that case Pro- rata Rate shall be paid.
11. The contractor firm must have expertise in corrective and preventive onsite maintenance and repair of computers , Laser, DeskJet/Inkjet ,Printers, Network Components and peripherals and other hardware parts and accessories.
12. No conveyance charge shall be reimbursed/ granted by NMRC for undertaking CAMC work at different site offices of NMRC.
13. Rodent damage will also be covered in comprehensive AMC.
14. **Tentative locations of posting/service area of Resident Service Engineers:**
 - i. NMRC Head Office Ganga Shopping Complex Sec-29 Noida .
 - ii. Sec 51-Depot Station (21 Stations) of Aqua Line .
 - iii. NMRC Train Depot, Greater Noida
15. The Contractor shall be required to hand over all the equipments in working condition at the time of termination of the Contract.
16. Time limits to attend faults: All calls registered on call basis with CAMC firm must be attended within in time frame as listed below:

Location	Response Time	Resolution Time
NMRC head office and Depot (where resident engineer are posted)	Immediate	2 hrs*
21 Stations (Sec 51-Depot Station) (where resident engineer are not posted)	2Hrs*	4hrs*

17. Standby units: If any equipment is not repaired within above mentioned time frame then a stand by unit (with same configuration or above) should be provided by the Contractor to the user or make alternate arrangements so that the user's call is resolved. If the call is resolved, the same shall be certified by the NMRC user's signature in the Call Sheet.
18. Downtime: Downtime is defined as the time for which the systems and/or services running on it are said to be not available to the users in part or full due to any repairs/problems etc. The downtime would be counted in such cases where a stand by unit is not provided
Maximum down Time: This includes the time taken for various activities like formatting a disc, loading of O/S etc wherever applicable. The maximum downtime for various types of equipment's as follows:
19. Service Level Agreement (SLA):

SI	Description	Max. Downtime
1	Desktop Computers/	08hrs*(01 days)

	Laptops/Switches/Firewall	
2	Printers	16hrs*(02 days)
3	Scanner	24hrs*(03 days)
4	UPS	08hrs*(01 days)
5	Response of Service Engineers	Within 01 Hrs from the booking of call

* Calculated w.r.t. Maximum of 8 hours work per day.

20. Penalty:

Appropriate penalties may be recovered from the payment if contractor is not able to provide required service level as mentioned below:

S. No	SLA	Target	Penalty
1	Non-response of service Engineer for maintenance	Beyond the time line as per Service level Agreement (SLA)	Rs 200/- per hours up to 24 hrs
2	Non Resolution of the call	Beyond the time line as per Service level Agreement (SLA)	Rs 1000 Per day up to 10 days
3	Absence of service Engineer from the duty /office designated.	Beyond the time line as per Service level Agreement (SLA)	Rs 1000 Per day

The maximum limit of penalty shall be 10% of the contract price.

21. Do's and Don'ts for Staff

DO'S

- In case of fire/ anything unusual on electric traction equipment or wires, inform the respective Engineer-in-charge.
- Extinguish fire by special extinguishers (carbon tetrachloride or carbon dioxide type, if available).
- Ensure no water jet to be directed at the fire under any circumstances.
- Before taking up the work on a line running parallel to 25 KV AC lines, the line shall be earthed on both sides. Ensure that the distance between the two earths used for protection does not exceed 1km.
- Keep clear of the track and avoid contact with the rails when electric train within 250m.
- Special care should be taken to carry long pipes, poles or ladders so that it should not come in contact with or within 2 meters of live OHE.
- Cleaning work other than that of surface (i.e. of beam, pillars etc.) should be done during block period only.
- Whenever washing or cleaning using water jets is done, take appropriate power block.
- Cases of electric shock arising out of contact with 25 KV A.C traction equipment shall be reported immediately to TPC.

DON'Ts

- Do not approach within 2 meters of any traction wires or live equipment.
- Do not work on or near traction wires or any live equipment unless they are made dead, earthed and shut down notices/ permit to work obtained.
- Do not enter any switching station or remote control centre unless specially permitted.
- Do not touch a person in contact with live traction wires. Remove body only after power supply is switched off & earthed.
- Do not touch any traction wire hanging from the mast or fallen on the ground and do not allow anyone else to touch it.
- Cleaning work with conducting materials like Aluminium/ Steel rods should be avoided at all times when power block is not available.
- Do not lift or raise your tools towards traction wires.
- Do not damage the plinth continuity, connection to BEC, OPC and handrail continuity.
- Do not use steel tape or metallic tape or tape with woven metal

- reinforcement inelectrified area.
- x. Do not forget to give artificial respiration to the victim as per the prescribed procedure laiddown at shock treatment charts.
- xi. Metallic telescopic rods are prohibited for use in the DMRC station.
- xii. Do not throw garbage in haste. Dispose it properly at designated place.
- xiii. Contractor has to submit undertaking in specified Performa w.r.t Does & Don'ts related todanger of work in the vicinity of 25KV traction.

22. Safety

- i. Contractor shall adopt the necessary safety procedures to avoid any type of accidents to Employer's personnel, any other personnel & to avoid damages to NMRC assets.
- ii. The contractor shall display necessary sign ages while carrying out the work.

23. Accidents:

- i. It shall be the sole responsibility of the contractor to adopt all the safety measures & deploypersonnel who are adequately trained in safety.
- ii. If any accident occurs within the station and associated area due to installation work or due to negligence on the part of the contractor's personnel it shall be the full responsibility of the Contractor.
- iii. If any damage occurs to the structures/ material & equipment due to installation work, thecost of damage will be recovered from the contractor's bill.
- iv. Contractor shall submit the indemnity bond such that the contractor's staff shall not claim of any type, payment, and employment etc with employer. After completion of contract the contractor shall withdraw all of his staff from the site without any claim.

Equipment Details

S.No.	Item Description	Quantity
1	Desktop Computers	195
2	Laptops	77
3	Printers	189
4	UPS	144
5	Scanners	21
6	Network Switches	21

1.Desktop Computers Details			
S.No.	Location	Model No.	Quantity
1	NMRC Stations	HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP PRO DESK 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP RPO DESK 400 G5	1
		HP RPO DESK 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 G3 MT	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP RPO DESK 400 G5	1
		HP 280 G4 MT	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1

		HP 280 G4 MT(PC Shifted from depot)	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 G4 MT	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
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		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP RPO DESK 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP RPO DESK 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP RPO DESK 400 G5	1
2	NMRC Depot	HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 G4 MT	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP ProDesk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP ProDesk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP ProDesk 400 G5	1
		HP 280 Pro. G6 MT	1
		HP 280 Pro. G6 MT	1
		HP ProDesk 400 G5	1
		HP ProDesk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP ProDesk 400 G5	1
		HP ProDesk 280 G3	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP ProDesk 400 G5	1
		HP ProDesk 400 G5	1
		HP 280 G3 MT	1
		Lenovo CORE i5	1
		HP ProDesk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 G4 MT	1
		HP ProDesk 400 G5	1
		HP 280 Pro. G6 MT	1
		HP ProDesk 400 G5	1
		HP ProDesk 400 G5	1
		HP ProDesk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP ProDesk 400 G5	1
		HP ProDesk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 G4 MT	1
		HP 280 G3 MT	1
		HP 280 G3 MicroTower	1
		HP 280 Pro. G6 MT	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1

		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 G4 MT	1
		HP 280 Pro. G6 MT	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		Lenovo Think Centre	1
		HP 280 G3 MT	1
		HP pro. 3090 MT	1
		HP 280 Pro. G6 MT	1
		HP ProDesk 280 G4	1
		HP ProDesk 280 G4	1
		HP ProDesk 280 G4	1
		HP ProDesk 280 G4	1
		HP ProDesk 280 G4	1
		HP pro desk 400 G5	1
		HP pro desk 400 G5	1
		HP pro desk 400 G5	1
		HP 280 Pro. G6 MT	1
		HP pro desk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP pro desk 400 G5	1
		HP pro desk 400 G5	1
		HP pro desk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP pro desk 400 G5	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 Pro. G4 MT	1
		HP ProDesk 280 G4	1
		HP ProDesk 280 G4	1
		HP pro desk 400 G5	1
		HP 280 Pro. G6 MT	1
		HP Desktop Pro G1	1
		HP 280 G1 MT	1
		HP DESKTOP PRO G1 MICRO TOWER BUSINESS PC	1
		HP 280 G3 MicroTower	1
3	NMRC HQ	HP 280 G6 MT	1
		HP 400 G5 SFF	1
		HP 280 G3 MT	1
		HP 600 G5 SFF	1
		HP 280 G3 MT	1
		HP 280 G3 MT	1
		HP 280 G3 MT	1
		HP 280 G3 MT	1
		HP 280 G3 MT	1
		HP 280 G4 MT	1
		HP 280 G3 MT	1
		HP Desktop Pro G1 Micro Tower Business PC	1
		HP 400 G5 SFF	1
		HP 280 G4 MT	1
		HP 280 G3 MT	1
		HP 280 G3 MT	1
		HP 280 G6 MT	1
		HP 400 G5 SFF	1
		HP 400 G5 SFF	1
		HP 280 G6 MT	1
		HP 280 G1 MT	1
		HP Desktop Pro G1 Micro Tower Business PC	1

		HP 202 G2 MT	1
		HP 400 G5 SFF	1
		HP 202 G1 MT	1
		HP 400 G5 SFF	1
		HP 280 G3 MT	1
		HP 280 G3 MT	1
		HP 400 G5 SFF	1
		HP Desktop Pro G1 Micro Tower Business PC	1
		HP 280 G3 MT	1
		HP 400 G5 SFF	1
		HP 400 G5 SFF	1
		HP 400 G5 SFF	1
		HP 400 G5 SFF	1
		HP 400 G5 SFF	1
		HP Desktop Pro G1 Micro Tower Business PC	1
		HP 280 G4 MT	1
		HP 280 G4 MT	1
		HP Desktop Pro G1 Micro Tower Business PC	1
		LENOVO	1
		HP 280 G4 MT	1
		HP 280 G6 MT	1
		HP 280 G4 MT	1
		HP 280 G4 MT	1
		HP 280 G6 MT	1
		HP 400 G5 SFF	1
		HP PRO ONE 400 G6 24	1
		HP 400 G5 SFF	1
		HP 400 G5 SFF	1
		HP 280 G4 MT	1
		HP 280 G4 MT	1
		HP PRO ONE 400 G6 24	1
		HP 280 G4 MT	1
		HP 280 G9 MT	1
		HP 202 G2 MT	1
		HP 280 G4 MT	1
		HP 280 G6 MT	1
		HP 400 G5 SFF	1
		HP 400 G5 SFF	1
		HP 280 G4 MT	1
		HP DESK PRO G1	1
		HP PRO DESK 400 G5	1
		HP 400 G5 SFF	1
		HP 280 G3 MT	1
		HP 280 PRO G6 MT	1
		HP 280 G3 MT	1
		HP 280 Pro G6	1
		HP 280 G4 MT	1
		HP 280 G3 MT	1
		HP 280 G9 MT	1
		HP 280 Pro G6	1
4	IT Stores	HP 280 Gen 9 Core i3 Windows 11 Pro	4
Total			195

2. Laptop Details				
S.No.	Location	Make	Model No.	Quantity
1	NMRC Head Office	HP	PRO BOOK 440 G3	1
2		HP	PRO BOOK 440 G3	1
3		HP	Z BOOK FIREFLY 14 G8	1

4		HP	Pavilion 15-au003tx	1
5		HP	ProBook 440 G3	1
6		HP	348 G4 Notebook PC	1
7		HP	Notebook -14-am081tu	1
8		HP	348 G4 Notebook PC	1
9		HP	ProBook 440 G3	1
10		APPLE	APPLE I PAD	1
11		HP	HP EliteBook 850 G5	1
12		HP	HP PAV 14	1
13		HP	HP elitebook 840 G4	1
14		HP	HP Pavilion 15-eg2091TU	1
15		LENOVO	IDEA PAD 5 16IRL8	1
16		HP	HP Pavilion x360	1
17		HP	HP 15s-gr0011AU	1
18		HP	HP 14s-cr1008TX	1
19		DELL	DELL G15 i5	1
20		DELL	DELL G15 i7	1
21		HP OMEN GAMING	HP I7	1
22		ACER	ASPIRE S14	1
23		HP	HP ZBook Firefly 14 G8	1
24	NMRC Depot	HP	Pro Book 440G6	8
25		HP	Probook 450 G5	8
26		Lenovo	Thinkpad T470	5
27		Dell	Latitude 3490	1
28		HP	ZBook Firefly 14 G8	1
29	Contractual Spares	HP	ELITEBOOK 840 G4	1
30		HP	ELITEBOOK 840 G4	1
31		HP	ELITEBOOK 840 G4	1
32		HP	ELITEBOOK 840 G4	1
33		HP	ELITEBOOK 840 G4	1
34		HP	ELITEBOOK 840 G5	1
35		HP	ELITEBOOK 840 G4	1
36		HP	ELITEBOOK 84004	1
37		HP	Pro Book 650G4	1
38		HP	Pro Book 650G4	1
39		HP	Pro Book 650G4	1
40		HP	Probook 450 G2	1
41		DELL	DELL Latitude 3480	1
42		DELL	Dell Vostro 3501	1
43		DELL	Latitude 7290	1
44		DELL	Latitude 7290	1
45		LENOVO	Thinkpad E470	1
46		DELL	Latitude 3420	1
47		DELL	Latitude 3420	1
48		DELL	Latitude 7290	1
49		DELL	Latitude 3420	1
50		DELL	Latitude 3420	1
51		DELL	Latitude 7290	1
52		DELL	Latitude 7290	1
53		DELL	Latitude 7290	1
54		DELL	Latitude 7290	1

55		LENOVO	Thinkpad E470	1
56		HP	15SFQ4022TU	1
57		DELL	Latitude 7290	1
58		DELL	Latitude 7290	1
59		DELL	Latitude 7290	1
Total				77

3. Printer Details				
S.No.	Location	Make	Model No.	Quantity
1	NMRC Stations	HP	HP LASERJET 1020 PLUS	1
2		HP	COLOR LASER JET PRO M452DN	1
3		HP	HP LASERJET 1020 PLUS	1
4		HP	HP LASERJET 1020 PLUS	1
5		HP	HP LASERJET PRO MFP M227 SDN	1
6		HP	HP LASERJET 1020 PLUS	1
7		HP	HP LASERJET PRO MFP M227 SDN	1
8		HP	HP LASERJET 1020 PLUS	1
9		HP	HP LASERJET 1020 PLUS	1
10		HP	HP LASERJET 1020 PLUS	1
11		HP	HP LASERJET 1020 PLUS	1
12		HP	HP LASERJET 1020 PLUS	1
13		HP	HP LASERJET 1020 PLUS	1
14		HP	HP LASERJET 1020 PLUS	1
15		HP	HP LASERJET CP1025nw colour	1
16		HP	HP LASERJET 1020 PLUS	1
17		HP	HP LASERJET 1020 PLUS	1
18		HP	HP LASERJET 1020 PLUS	1
19		HP	HP LASERJET 1020 PLUS	1
20		HP	HP LASERJET 1020 PLUS	1
21		HP	HP LASERJET 1020 PLUS	1
22		HP	HP LASERJET 1020 PLUS	1
23		HP	HP LASERJET 1020 PLUS	1
24		HP	HP LASERJET 1020 PLUS	1
25		HP	HP LASERJET 1020 PLUS	1
26		HP	HP LASERJET 1020 PLUS	1
27		HP	HP LASERJET 1020 PLUS	1
28		HP	HP LASERJET 1020 PLUS	1
29		HP	HP LASERJET 1020 PLUS	1
30		HP	HP LASERJET 1020 PLUS	1
31		HP	HP LASERJET 1020 PLUS	1
32		HP	HP LASERJET 1020 PLUS	1
33		HP	HP LASERJET PRO MFP M227 SDN	1
34		HP	HP LASERJET 1020 PLUS	1
35		HP	HP LASERJET 1020 PLUS	1
36		HP	HP LASERJET 1020 PLUS	1

37		HP	HP LASERJET 1020 PLUS	1
38		HP	COLOR LASER JET PRO M452DN	1
39	NMRC Depot	HP	HP LASERJET 1020 PLUS	1
40		Canon	Canon 6230 dn	1
41		HP	HP LASERJET 1020 PLUS	1
42		HP	HP LaserJet Pro MFP M227 sdn	1
43		HP	HP LaserJet Pro MFP M227 sdn	1
44		HP	HP LASERJET 1020 PLUS	1
45		HP	HP Color jet Pro. 452dn	1
46		HP	HP LASERJET 1020 PLUS	1
47		HP	HP LaserJet 1020 PLUS	1
48		HP	HP LaserJet Pro MFP M227 sdn	1
49		HP	HP Color Laser MFP 178nw	1
50		HP	HP Color jet Pro. 452dn	1
51		HP	HP LaserJet Pro MFP M227 sdn	1
52		HP	HP LaserJet Pro MFP M227 sdn	1
53		HP	HP LASERJET 1020 PLUS	1
54		HP	HP Color Lasejet M553n	1
55		HP	HP LaserJet Pro MFP M227 sdn	1
56		HP	HP LASERJET 1020 PLUS	1
57		HP	HP LASERJET 1020 PLUS	1
58		HP	HP Color Lasejet M553n	1
59		HP	HP LaserJet Pro MFP M227 sdn	1
60		HP	HP M403D	1
61		Canon	CANON F166400 (Canon image class LBP 6030w)	1
62		HP	HP LASERJET 1020 PLUS	1
63		HP	HP LASERJET 1020 PLUS	1
64		HP	HP Colour Laserjet MFP 180n	1
65		HP	HP Laerjet 1020 Plus	1
66		HP	HP LaserJet Pro MFP M227 sdn	1
67		HP	HP LASERJET 1020 PLUS	1
68		HP	HP LASERJET 1020 PLUS	1
69		HP	HP LASERJET 1020 PLUS	1
70		HP	HP LASERJET 1020 PLUS	1
71		HP	Canon 6230 dn	1
72		HP	HP Color jet Pro. 452dn	1
73		HP	HP Color jet Pro. 452dn	1
74		Canon	Canon 6230 dn	1
75		Canon	CANON F166400(Canon image class LBP 6030w)	1
76		HP	HP LASERJET 1020 PLUS	1
77		HP	HP LASERJET 1020 PLUS	1
78		HP	HP LASERJET 1020 PLUS	1

79		Canon	Cannon F166400(Canon LBP 6030w)	1
80		Canon	Canon Image class MF 3010	1
81		HP	HP LASERJET 1020 PLUS	1
82		Canon	Canon Image class MF 3010	1
83		Canon	Canon Imageclass LBP 6030w	1
84		HP	HP LASERJET 1020 PLUS	1
85		Samsung	Samsung ProXpress M3320ND	1
86		HP	HP LASERJET 1020 PLUS	1
87		HP	HP LASERJET 1020 PLUS	1
88		Canon	CANON 6230 DN	1
89		HP	HP Color jet Pro MFP M 180N	1
90		HP	HP LASERJET 1020 PLUS	1
91		HP	HP LASERJET 1020 PLUS	1
92		HP	HP LASERJET 1020 PLUS	1
93		HP	Canon LBP 6230dn	1
94		HP	Canon LBP 6230dn	1
95		HP	HP LASERJET 1020 PLUS	1
96		HP	HP LASERJET 227 MFP	1
97		HP	7WN46D HP Deskjet Color printer	1
98		HP	HP LASERJET 1020 PLUS	1
99		HP	7WN46D HP Deskjet Color printer	1
100		HP	Hp Laserjet Pro P1106	1
101		HP	Hp Laserjet Pro P1106	1
102		HP	HP LASERJET 1020 PLUS	1
103		Canon	Cannon F166400(Canon LBP 6030w)	1
104	IT Stores	HP	MFP M233SDW HP LASERJET PRINTER	13
105		HP	HP Printer Smart Tank 790AIO	4
106	NMRC HO	HP	HP LJ 227	1
107		HP	HP LJ 1020 PLUS	1
108		HP	HP LJ 227	1
110		HP	HP LJ 1020 PLUS	1
113		HP	HP LJ 1020 PLUS	1
114		HP	HP LJ 1020 PLUS	1
115		HP	HP LJ 226DW	1
116		HP	HP LJ1566	1
117		Canon	CANON 6030	1
118		HP	HP 126NW	1
119		HP	HP LJ 227	1
120		HP	HP 126NW	1
121		HP	HP LJ 227	1
123		HP	HP LJ 1020 PLUS	1
124		Canon	CANON MF3010	1

125	HP	HP LJ 1020 PLUS	1
126	HP	HP LJ 226DW	1
127	HP	HP LJ 226DW	1
129	HP	HP 126NW	1
130	HP	HP LJ 227	1
131	Canon	CANON 3010	1
132	HP	HP LJ 226DW	1
133	Canon	CANON 6030W	1
134	HP	HP 1020 PLUS	1
135	HP	HP LJ 1020	1
136	Canon	CANON 6230DN	1
137	Canon	CANON 3010	1
138	HP	HP LJ 1020 PLUS	1
139	HP	HP LJ MFP M233DW	1
140	Canon	CANON 244DW	1
141	HP	HP LJ 1536 MFP	1
142	HP	HP LJ 126NW	1
143	Canon	CANON 6230DN	1
144	HP	HP LJ 227	1
145	Canon	CANON 6230DN	1
146	HP	HP LJ 233	1
147	HP	HP LJ 126 MFP	1
148	HP	HP C L J 178nw	1
149	Canon	CANON 6030W	1
150	HP	HP LJ 1566	1
152	HP	HP LJ 227	1
153	Canon	CANON 6230DN	1
154	HP	HP LJ 227	1
155	HP	HP LJ 1020 PLUS	1
156	Kyocera	KYOCERA M5526CDW	1
158	Canon	CANON 6230DN	1
159	Kyocera	KYOCERA M5526CDW	1
161	Canon	CANON 3010	1
163	HP	HP LJ 226DW	1
164	Kyocera	KYOCERA M5526CDW	1
165	HP	HP CLJ 178NW	1
166	Canon	CANON M244 DW	1
167	Kyocera	KYOCERA M5526CDW	1
170	HP	HP LASERJET 126	1
173	Canon	CANON 6230DN	1
176	Canon	CANON 6030w	1
179	Canon	CANON 6030w	1
182	Canon	CANON 244DW	1
185	HP	HP LJ 227	1

188		HP	LASERJET 1020	1
191		Canon	CANON 6030w	1
194		Canon	CANON 6030w	1
197		HP	HP LASERJET 1020 PLUS	1
200		Canon	CANON 6230DN	1
203		HP	HP LJ 1020 PLUS	1
206		Canon	CANON 3010	1
209		Canon	CANON-3010	1
212		Canon	CANON MFP 643 COLOUR PRINTER	1
215		HP	HP LJ 227	1
Total				189

4. UPS Details				
S.No.	Location	Make	Model No.	Quantity
1	NMRC Stations	Microtek	UPS TP PRO 650+	1
2		Microtek	UPS TP PRO 650+	1
3		Microtek	UPS TP PRO 650+	1
4		Microtek	UPS TPRO 650+	1
5		Microtek	UPS TPRO 650+	1
6		Microtek	UPS TPRO 650+	1
7	NMRC Depot	Microtek	Microtek 650 VA	1
8		Microtek	Microtek 650 VA	1
9		Microtek	Microtek Pro 650VA	1
10		Microtek	Microtek 650 VA	1
11		Microtek	Microtek 650 VA	1
12		Microtek	Microtek 650 VA	1
13		Microtek	Microtek 650 VA	1
14		Microtek	Microtek 1KVA	1
15		Microtek	Microtek 650 VA	1
16		Microtek	Microtek 1k VA	1
17		Microtek	Microtek 650VA	1
18		Microtek	Microtek 650 VA	1
19		Microtek	Microtek 650 VA	1
20		Microtek	Microtek 650 VA	1
21		Microtek	Microtek 650 VA	1
22		Microtek	Microtek 650 VA	1
23		APC	APC 600VA	1
24		Microtek	Microtek 1KVA	1
25		Microtek	Microtek 650 VA	1
26		Microtek	Microtek 650 VA	1
27		Microtek	Microtek 650 VA	1
28		Microtek	Microtek 650 VA	1
29		Microtek	Microtek 650 VA	1

30	Zebronics	Zebronic(ZEB-U725) 600VA	1
31	Microtek	Microtek 650VA	1
32	Zebronics	Zebronic(ZEB-U725) 600VA	1
33	Zebronics	Zebronic(ZEB-U725) 600VA	1
34	Microtek	Microtek 650 VA	1
35	Microtek	Microtek 650 VA	1
36	Microtek	Microtek 650 VA	1
37	Microtek	Microtek 1KVA	1
38	Microtek	Nmicrotek 1KVA	1
39	Microtek	Microtek 650 VA	1
40	Microtek	Microtek 650 VA	1
41	Microtek	Microtek 650 VA	1
42	Microtek	Microtek 650 VA	1
43	Microtek	Microtek 1KVA	1
44	Microtek	Microtek 650 VA	1
45	Microtek	Microtek 1KVA	1
46	Microtek	Microtek 650 VA	1
47	Microtek	Microtek 1KVA	1
48	Microtek	Microtek 1KVA	1
49	Microtek	Microtek 650 VA	1
50	Microtek	Microtek 650 VA	1
51	Microtek	Microtek 1KVA	1
52	Microtek	Microtek 650 VA	1
53	Microtek	Microtek 650 VA	1
54	Microtek	Microtek 1KVA(MTKUY1K)	1
55	Microtek	Microtek 650 VA	1
56	Microtek	Microtek 1KVA	1
57	Microtek	Microtek 650 VA	1
58	Microtek	Microtek 1KVA(MTKUY1K)	1
59	Microtek	Microtek 1KVA(MTKUY1K)	1
60	Microtek	Microtek 650VA	1
61	Microtek	Microtek 1KVA(MTKUY1K)	1
62	Microtek	Microtek 1KVA(MTKUY1K)	1
63	Microtek	Microtek 650 VA	1
	Microtek	Max+6KVA UPS	1
64	Microtek	Microtek 650VA	1

65	IT Stores	Paradyne	PDFN1-1000-13	19
66		Microtek	Microtek 650 VA	1
67		Microtek	Microtek 650 VA	1
68		Microtek	Microtek 650 VA	1
69		APC	APC Backup UPS 600 VA	1
70		Microtek	Microtek pro 1KVA	1
71		Microtek	Microtek 650VA	1
72		Microtek	Microtek 650VA	1
73		Microtek	Microtek 650VA	1
74		Microtek	Microtek pro 1KVA	1
75		Microtek	Microtek pro 1KVA	1
76		APC	APC Backup UPS 600 VA	1
77		Microtek	Microtek 1KVA	1
78		APC	APC Backup UPS 600 VA	1
79		Microtek	Microtek 1KVA	1
80		Microtek	Microtek 650VA	1
81		Microtek	Microtek 650VA	1
82		APC	APC Backup UPS 600 VA	1
83		APC	APC Pro 1500	1
84		APC	APC Backup UPS 600 VA	1
85		Luminous	Luminous Solo 600 VA	1
86		APC	APC Backup UPS 600 VA	1
87	NMRC HO	Microtek	MICROTEK 650 VA	1
88		Microtek	MICROTEK 650VA	1
89		Microtek	MICROTEK 1000 VA	1
90		Intex	INTEX Omega 725	1
91		Microtek	MICROTEK 650 VA	1
92		Microtek	MICROTEK 650 VA	1
93		Microtek	MICROTEK 650 VA	1
94		Microtek	MICROTEK 650VA	1
95		Microtek	MICROTEK 650 VA	1
96		Microtek	MICROTEK 650 VA	1
97		Microtek	MICROTEK 650 VA	1
98		Microtek	MICROTEK 650 VA	1
99		Microtek	MICROTEK 650 VA	1
100		Microtek	MICROTEK 1000 VA	1
101		Microtek	MICROTEK 650 VA	1
102		Microtek	MICROTEK 650 VA	1
103		Microtek	MICROTEK 650 VA	1
104		Microtek	MICROTEK 1000 VA	1
105		Microtek	MICROTEK 650 VA	1
106		Microtek	MICROTEK 1000 VA	1
107		APC	APC 600VA	1
108		Microtek	MICROTEK 650 VA	1

109		Microtek	MICROTEK 650 VA	1
110		Microtek	MICROTEK 650 VA	1
111		Microtek	MICROTEK 1000 VA	1
112		Microtek	MICROTEK 650 VA	1
113		Microtek	MICROTEK 1000 VA	1
114		Intex	INTEX Omega 725	1
115		Intex	INTEX Omega 725	1
116		Microtek	MICROTEK 650 VA	1
117		Microtek	MICROTEK 650 VA	1
118		Microtek	MICROTEK 650 VA	1
119		Microtek	MICROTEK 650 VA	1
120		Microtek	MICROTEK 650 VA	1
121		Microtek	MICROTEK 650 VA	1
122		Microtek	MICROTEK 650 VA	1
123		Microtek	Max+10KVA UPS	1
124		Microtek	UPS Legend 1000	2
Total Quantity				144

5. Scanner Details				
S.No.	Location	Make	Model No.	Quantity
1	NMRC Stations	Epson	EPSON V 39	21

6. NMRC HO SWITCHES DETAILS			
S.NO	DEVICE NAME	MAKE & MODEL	QTY.
1	SWITCH	TP- LINK 8 PORT SWITCH TL-SG1210P(TELECOM)-1	5
		NETGEAR 24 PORT SWITCH GS 324-P(TELECOM)-1	
		D-LINK DGS 1210 SWITCH 24 PORT -2	
		NETGEAR 16 PORT GS116 EV2 SWITCH -1	
2		NETGEAR 8 PORT SWITCH -1	6
		HPE OFFICE CONNECT 1950 SERIES SWITCH 24 PORT-1	
		D-LINK DGS 1210 SWITCH 24 PORT -2	
		D -LINK 24 PORT TELECOM SWITCH POE-1	
		TP LINK 8 PORT TELECOM SWITCH -1	
3		NETGEAR 24 PORT GS 324-P SWITCH -4	7
	D-Link DGS-1210 SWITCH 24 PORT -1		
	NETGEAR SWITCH 24 PORT POE (TELECOM)-1		
	TP -LINK 8 PORT SWITCH POE (TELECOM)-1		
4	D-LINK DGS -1024 SWITCH 24 PORT-2	2	
5	D-LINK 8 PORT	1	
TOTAL			21

2.3 Locations:-

Work as mentioned in section 2.2 is to be carried out at following locations:-

- NMRC Office, Noida Metro Rail Corporation, Block-III, 3rd Floor, Ganga Shopping

- Complex, Sector-29, Noida 201301.
- b. NMRC Depot, Greater Noida
- c. 21 Stations of NMRC:
 - 1. Sector 51 station
 - 2. Sector 50 station
 - 3. Sector 76 station
 - 4. Sector 101 station
 - 5. Sector 81 station
 - 6. NSEZ station
 - 7. Sector 83 station
 - 8. Sector 137 station
 - 9. Sector 142 station
 - 10. Sector 143 station
 - 11. Sector 144 station
 - 12. Sector 145 station
 - 13. Sector 146 station
 - 14. Sector 147 station
 - 15. Sector 148 station
 - 16. Knowledge Park station
 - 17. Pari Chowk
 - 18. Alpha 1 station
 - 19. Delta 1 station
 - 20. GNIDA office station
 - 21. Depot station
- d. 2 Receiving Sub-Stations (One near Sector 83 station and one near Sector 143 station)

2.4 Obligation to the Contractor

If any damages / loss / theft etc. occurs in the NMRC premise, shall be the sole responsibility of the contractor and necessary compensation shall be paid by the contractor to NMRC as per the actual cost assessed by NMRC.

The contractor shall indemnify and hold NMRC harmless from and against all claims, damages, losses and expenses arising out of, or resulting from the works/services under the contract provided by the contractor.

Contractor shall ensure that its personnel shall not at any time, without the consent of NMRC, in writing, divulge or make known any trust, accounts, matter or transaction undertaken or handled by NMRC and shall not disclose to any person information to the affairs of NMRC.

All necessary reports, records, registers and other information, under the Contract and all other Statutory Laws, shall be deposited by the contractor on demand by NMRC.

Any damage or loss caused by contractor's persons to the property & equipments of NMRC Ltd. in whatever form may be recovered from the contractor. Contractor shall not be held responsible for the damages/sabotage caused to the property of NMRC due to the trade union / riots / mobs / armed dacoit activities or any other event of force majeure.

Any liabilities arising out of any litigation (including those in consumer courts) due to any act of contractor's personnel shall be directly borne by contractor including all expenses/fines. The concerned contractor's personnel shall attend the court as & when required.

3. Section 3: Instructions to Bidders

3.1 General instructions

- a. A bidder shall submit only one bid in the same tendering process. A bidder who submits or participates in, more than one bid will cause all of the proposals in which the bidder has participated to be disqualified.
- b. The Bidder shall initiate, and actively pursue and involve itself in all investigations and enquiries, Corporation feedbacks, information, convening of and attendance at meetings, and in any other activities as are or may be necessary for producing high quality work as per the requirements.
- c. The Bidder shall carry out the services in compliance with the provisions of this Agreement. Any and all changes necessary to ensure that the Bidder's documents conform to the intent and purpose set out in the Agreement, shall be made at the Bidder's own expense. The Bidder represents that it is a professional and experienced company, and hereby agrees to bear full responsibility for the correctness and technical merit of the services performed.
- d. Bidders shall be evaluated on the basis of the Evaluation Criteria specified in this document. Bidders shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that NMRC's decisions are without any right of appeal whatsoever.
- e. Any entity which has been barred by the Central/State Government in India or by any entity controlled by them, from participating in any project, and the bar subsists as on the date of Bid, would not be eligible to submit an e - Bid.
- f. Bidders are encouraged to inform themselves fully about the assignment and the local conditions before submitting the e-Bid by paying a visit to the Corporation and/or by sending written queries to NMRC before the last date for receiving queries/clarifications.
- g. NMRC shall not be liable for any omission, mistake or error on the part of the Bidder in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to e-Bid or the Selection Process, including any error or mistake therein or in any information or data given by NMRC.
- h. **The currency for the purpose of the Proposal shall be the Indian Rupee (INR).**
- i. Bidders shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. Bidders shall be considered to have a conflict of interest with one or more parties in this bidding process, if:
 - i. A bidder has been engaged by the Employer to provide consulting services for the preparation related to procurement or implementation of the project;
 - ii. A bidder is any associates/affiliates (inclusive of parent firms) mentioned in sub paragraph above; or
 - iii. A bidder lends, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for an implementation of the project, if the personnel would be involved in any capacity on the same project.

Cost of Bid Document / e-Tender processing Fee

- a. The bidder shall bear all costs associated with the preparation and submission of its e-Bid and Noida Metro Rail Corporation Ltd. ("NMRC" or "the Corporation"), will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b. This tender document is available on the web site <http://etender.up.nic.in> or on NMRC website (www.nmrcnoida.com) to enable the bidders to view, download the e-Bid document and submit

e-Bids online up to the last date and time mentioned in e-Tender notice/ e-tender document against this e-Tender. The bidders shall have to pay cost of bid document/ e- Tender processing fee of as mentioned in **Data Sheet** through RTGS/NEFT only payable in favor of Noida Metro Rail Corporation Limited in the A/c No. mentioned in **Data Sheet**. The scanned copy of RTGS/NEFT receipt with transaction Id certified by the same bank must be enclosed along with the e-Bid. This cost of bid document/ e-Tender processing fee as mentioned in **Data Sheet** will be non-refundable. Tender without cost of bid document/ e-Tender processing fee in the prescribed form, will not be accepted.

Acknowledgement by Bidder

It shall be deemed that by submitting the e-Bid, the Bidder has:

- a. made a complete and careful examination of the e-Bid;
- b. received all relevant information requested from NMRC;
- c. acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the e-Bid or furnished by or on behalf of NMRC;
- d. satisfied itself about all matters, things and information, necessary and required for submitting an informed Application and performance of all of its obligations there under;
- e. acknowledged that it does not have a Conflict of Interest; and
- f. Agreed to be bound by the undertaking provided by it under and in terms hereof.

Availability of Bid Document

This Bid document is available on the web site <http://etender.up.nic.in> or on Noida Metro website www.nmrcnoida.com to enable the Bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Bidder notice/ e-Bid document. The Bidder's shall have to pay e-Bid document fee and EMD as mentioned in Data sheet through RTGS/ NEFT on addresses given in data sheet. The scanned copy of RTGS/ NEFT with transaction ID certified by the same bank must be enclosed along with the e-Bid. This e-Bid document fee will be non-refundable. Bid without Bid fee in the prescribe form will not be accepted.

Clarifications of e-Bid

- a. During evaluation of e-Bid, NMRC may, at its discretion, ask the Bidder for a clarification of his/her e-Bid. The request for clarification shall be in writing.
- b. Any queries or request for additional information concerning this RFP shall be submitted in writing or by fax and e-mail to the **JGM/Stores, NMRC**. The envelopes/ communication shall clearly bear the following identification/ title: **"Queries/ Request for Additional Information: RFP for CAMC of IT Equipment in NMRC "**. The responses will be posted to all such queries on the official Website www.nmrcnoida.com. NMRC reserves the right not to respond to any questions or provide any clarifications, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring NMRC to respond to any question or to provide any clarification. A pre-submission meeting shall be called on the date mentioned in **Data Sheet** at NMRC Office. Any change corresponding to date, if any, shall be communicated to the **Bidder vide NMRC/ e-Tendering website**.
- c. In case the Bidder seeks for any queries, he shall send letter or e-mail to the correspondence address given in **Data Sheet**.
- d. **However, NMRC shall not entertain any correspondence from the Bidders during the period of e- Bid opening to selection of the successful Bidder.** Any wrong practice shall be dealt in accordance with the terms and conditions of the RFP.
- e. The Bidder is advised to visit and examine the Site of Works and its surroundings and obtain for himself on his own responsibility all information that may be necessary for preparing the Tender

and entering into a contract for the proposed work. The costs of visiting the Site shall be borne by the Bidder. It shall be deemed that the Contractor has undertaken a visit to the Site of Works and is aware of the site conditions prior to the submission of the tender documents.

- f. The Bidder and any of his personnel will be granted permission by the Employer to enter upon his premises and lands for the purpose of such inspection, but only upon the express condition that the Bidder, and his personnel, will release and indemnify the Employer and his personnel from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and any other loss, damage, costs and expenses incurred as a result of the inspection.

Amendment of e-Bid Document

- a. At any time prior to the deadline for submission of e-Bid, NMRC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-procurement website <http://etender.up.nic.in> or NMRC's website www.nmrcnoida.com. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- b. It shall be the sole responsibility of the prospective Bidder to check the web site <http://etender.up.nic.in> and NMRC's website www.nmrcnoida.com from time to time for any amendment in the e-Bid documents. In case of failure to get the amendments, if any, NMRC shall not be responsible for it.
- c. In order to allow prospective e-Bids a reasonable time to take the amendment into account in preparing their e-Bids, NMRC, at the discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-procurement website <http://etender.up.nic.in> or NMRC's website www.nmrcnoida.com.

3.2 Preparation and submission of Bids

3.2.1 Language of e-Bid

The e-Bid prepared by the Bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the Bidder and NMRC shall be written in English language. Only English numerals shall be used in the e-Bid. The correspondence and documents in any other language must be accompanied by transcripts verified by the Embassy of Home Country or equivalent.

3.2.2 Documents constituting the e-Bid

The e-Bid prepared by the Bidder shall comprise the following components:

- a. **Technical e-Bid- Technical e-Bid will comprise of -**
 - i. **Fee details** - Details of Bid processing fee and prescribed EMD
 - ii. **Eligibility details** - Includes copies of required documents in PDF format justifying that the Bidder is qualified to perform the contract if his/her bid is accepted and the Bidder has financial & technical capability necessary to perform the contract and meets the criteria outlined in the Qualification requirement and technical specification and fulfill all the conditions of the contract.
 - iii. **Technical evaluation** - Details of all documents needed for Technical evaluation as mentioned in this RFP
- b. **Financial e-Bid -**
 - i. **Price bid** – Bill of Quantities in XLS format to be filled in after downloading from the e-Procurement website for this e-tender (<http://etender.up.nic.in>). There shall be a single financial quote for the package for which the bid is submitted.

3.2.3 Documents establishing Bidder's Qualification

- c. The Bidder shall furnish, as part of its technical e-Bid, documents establishing the Bidder's qualification to perform the contract if its e-Bid is accepted. The documentary evidence should be submitted by the Bidder electronically in the PDF format.
- d. The documentary evidence of Bidder's qualification to perform the contract if its e-Bid is accepted shall be as per qualification requirements specified in e-Bid document.

3.2.4 E-Bid form

The Bidder shall complete the e-Bid form and the appropriate price schedule/BOQ furnished in the e-Bid document.

3.2.5 E-Bid Currency

Prices shall be quoted in Indian Rupees only.

3.2.6 Formats and Signing of e-Bid

- a. The Bidder shall prepare one electronic copy of the technical e-Bid and financial e-Bid separately.
- b. The e-Bid document shall be digitally signed, at the time of uploading, by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. The later authorization shall be indicated by a scanned copy of written power-of attorney accompanying the e-Bid. All the pages/documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.
- c. Bidders should provide all the information as per the RFP and in the specified formats. NMRC reserves the rights to reject any proposal that is not in the specified formats.
- d. In case the Bidders intends to provide additional information for which specified space in the given format is not sufficient, it can be furnished in duly stamped and signed PDFs.

3.2.7 Deadline for submission of e-Bid

E-Bid (Technical and financial) must be submitted by the Bidder at e-procurement website <http://etender.up.nic.in> not later than the time specified on the prescribed date (as the server time displayed in the e-procurement website). NMRC may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document, in which case all rights and obligations of NMRC and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

3.2.8 Submission of e-Bid

- a. The bid submission module of e-procurement website <http://etender.up.nic.in> enables the Bidders to submit the e-Bid online in response to this e-Bid published by NMRC.
- b. Bid submission can be done only from the bid submission start date and time till the bid submission end date and time given in the e-Bid. Bidders should start the bid submission process well in advance so that they can submit their e-Bid in time.
- c. The Bidder should submit their e-Bid considering the server time displayed in the e-procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-Bid schedule.
- d. Once the e-Bid submission date and time is over, the Bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the Bidders shall only be held responsible.

3.2.9 The Bidders have to follow the following instructions for submission of their e-Bid:

- a. For participating in e-Bid through the e-Bidding system it is necessary for the Bidders to be the registered users of the e-procurement website <http://etender.up.nic.in>. The Bidders must obtain a user login Id and password by registering themselves with U.P. Electronics Corporation Ltd.

Lucknow if they have not done so previously for registration.

- b. In addition to the normal registration, the Bidder has to register with his/her digital signature certificate (DSC) in the e-Bidding system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the digital signature certificate (DSC) is a one-time activity. Before proceeding to register his/her DSC, the Bidder should first log on to the e-Bidding system using the user login option on the home page with the login Id and password with which he/she has registered.

For successful registration of DSC on e-procurement website <http://etender.up.nic.in> the Bidder must ensure that he/she should possess class-2/class-3 DSC issued by any certifying authorities approved by controller of certifying authorities, Government of India, as the e-procurement website <http://etender.up.nic.in> is presently accepting DSC issued by these authorities only. The Bidder can obtain user login Id and perform DSC registration exercise given above even before the e-Bid submission date starts. NMRC shall not be held responsible if the Bidder tries to submit his/her e-Bid at the moment before end date of submission but could not submit due to DSC registration problem.

- c. The Bidder can search for active Bids through "search active tenders" link, select a Bid in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid submission menu. After selecting and the Bid, for which the Bidder intends to e-Bid, from "My tenders" folder, the Bidder can place his/her e-Bid by clicking "pay offline" option available at the end of the view Bid details form. Before this, the Bidder should download the e-Bid document and price schedule/bill of quantity (BOQ) and study them carefully. The Bidder should keep all the documents ready as per the requirements of e-Bid document in the PDF format except the price schedule /bill of quantity (BOQ) which should be in the XLS format (excel sheet).
- d. After clicking the 'pay offline' option, the Bidder will be redirected to terms and conditions page. The Bidder should read the terms & conditions before proceeding to fill in the Bid fee and EMD offline payment details. After entering and saving the Bid fee and EMD details form so that "bid document preparation and submission" window appears to upload the documents as per technical (fee details, qualification details, e-Bid form and technical specification details) and financial (e-Bid form and price schedule/BOQ) schedules/packets given in the Bid details. The details of the RTGS/NEFT should tally with the details available in the scanned copy and the date entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- e. Next the Bidder should upload the technical e-Bid documents for fee details (e-Bid fee and EMD), Qualification details. Before uploading, the Bidder has to select the relevant digital signature certificate. He may be prompted to enter the digital signature certificate password, if necessary. For uploading, the Bidder should click "browse" button against each document label in technical and financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the Bidder's computer. The required documents for each document label of technical (fee details, qualification details, e-Bid form and technical specification details) and financial (e-Bid form and price schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- f. The Bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. during the above process, the e-Bid document are digitally signed using the DSC of the Bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- g. After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The Bidder can take a printout of the bid summary using the "print" option available in the window as an acknowledgement for future reference.
- h. NMRC reserves the right to cancel any or all e-Bids without assigning any reason.

3.2.10 Late e-Bid

- a. Bids received by NMRC after the specified time on the Bid Due Date shall not be eligible for consideration and shall be summarily rejected.
- b. The server time indicated in the bid management window on the e- procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-Bid.
- c. Once the e-Bid submission date and time is over, the Bidder cannot submit his/her e-Bid. Bidder has to start the bid submission well in advance so that the submission process passes off smoothly. The Bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

3.2.11 Withdrawal and resubmission of e-Bid

- a. At any point of time, a Bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing the Bidder should first log in using his/her login id and password and subsequently by his/her digital signature certificate on the e-procurement website <http://etender.up.nic.in>. The Bidder should then select "My bids" option in the bid submission menu. The page listing all the bids submitted by the Bidder will be displayed. Click "View" to see the details of the bid to be withdrawn. After selecting the "bid withdrawal" option the Bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the bid information window for the selected bid. The Bidder also has to enter the bid withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The Bidder has to confirm again by pressing "OK" button before finally withdrawing his/her selected e-Bid.
- b. No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e- bid validity. Withdrawal of an e-Bid during this interval may result in the forfeiting of Bidder's e-Bid security.
- c. The Bidder can re-submit his/her e-Bid as when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the Bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will considered for evaluation purposes. For resubmission, the Bidder should first log in using his/her login Id and password and subsequently by his/her digital signature certificate on the e-procurement website <http://etender.up.nic.in>. The Bidder should then select "My bids" option in the bid submission menu. The page listing all the bids submitted by the Bidder will be displayed. Click "View" to see the detail of the e-Bid to be resubmitted. After selecting the "bid resubmission" option, click "Encrypt & upload" to upload the revised e-Bids documents.
- d. The Bidder can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- e. No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

3.2.12 NMRC's right to accept any e-Bid and to reject any or all e-Bids.

- a. Notwithstanding anything contained in this e-Bid, NMRC reserves the right to accept or reject any Bid and to annul the Selection Process and reject all Bids, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.
- b. NMRC reserves the right to reject any Bid if:
 - At any time, a material misrepresentation is made or uncovered, or
 - The Bidder does not provide, within the time specified by NMRC, the supplemental information sought by NMRC for evaluation of the e-Bid.

- c. Such misrepresentation/ improper response may lead to the disqualification of the Bidder. If such disqualification /rejection occurs after the e-Bid have been opened and the highest ranking Bidder gets disqualified / rejected, then the NMRC reserves the right to consider the next best Bidder, or take any other measure as may be deemed fit in the sole discretion of NMRC, including annulment of the Selection Process.

3.2.13 Period of validity of e-Bid

- a. e-Bid shall remain valid for 180 days after the date of e-Bid opening prescribed by NMRC. An e-Bid valid for a shorter period shall be rejected by NMRC as non-responsive.
- b. In exceptional circumstances, NMRC may solicit the Bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing.

3.2.14 Correspondence with the Bidder

- a. Save and except as provided in this e-Bid, NMRC shall not entertain any correspondence with any Bidder or its Technical Partners in relation to acceptance or rejection of any e-Bid.
- b. No Bidders or its Technical Partners shall contact NMRC on any matter relating to his e-Bid from the time of Bid opening to the time contract is awarded.
- c. Any effort by the Bidder or by its Technical Partners to influence NMRC in the Bid evaluation, Bid comparison or contract award decisions, may result in the rejection of his Bid.

3.3 Earnest Money Deposit

3.3.1 Earnest money deposit (EMD)

- a. The bidder shall furnish, as part of its e-Bid, an e-Bid security/ EMD as stated in Data Sheet in form of RTGS/NEFT only in favour of Noida Metro Rail Corporation Limited in the A/c No. mentioned in **Data Sheet**. The scanned copy of RTGS/NEFT receipt of Security/ EMD with transaction Id certified by the same bank must be enclosed along with the e-Bid. Tender without Earnest Money in the prescribed form, will not be accepted.
- b. Bidders submitting bids for more than one package shall be required to submit EMD for each package as mentioned in **Data Sheet** for which bid is submitted.
- c. Any e-Bid not secured in accordance with above shall be treated as non-responsive and rejected by NMRC.
- d. Unsuccessful Bidder's EMD will be returned within 45 days after conclusion or discharge of the tender.
- e. No interest will be paid by the Purchaser on the Earnest Money Deposit.
- f. The successful Bidder's e-Bid EMD will be adjusted with Performance Bank Guarantee, if applicable, to be submitted by the Bidder upon signing the contract.
- g. The EMD may be forfeited:
 - i. If Bidder (a) withdraws its e-Bid during the period of e-Bid validity specified by the Bidder on the e- bid form: or (b) does not accept the correction of errors or (c) modifies its e-Bid price during the period of e-Bid validity specified by the Bidder on the form.
 - ii. In case of a successful Bidder, if the Bidder fails to sign the contract agreement with the Corporation.

3.4 Opening and Evaluation of Bids

3.4.1 Opening of technical e-Bid by NMRC

- a. NMRC will open all technical e-Bids, in the presence of Bidder`s representatives who choose to attend on the prescribed date of opening at NMRC Office. The Bidder's representatives who are present shall submit the letter to NMRC on the letter head of the company stating that the

representative (name) is authorized to attend the meeting (Please note – The representative is required to carry a copy during pre-bid and other related meetings as well). He / She shall sign a register evidencing their attendance at NMRC. In the event of the specified date e-Bid opening being declared a holiday for the Corporation, the e –bids shall be opened at the appointed time and place on the next working day.

- b. The Bidder who is participating in e-Bid should ensure that the RTGS/NEFT of Bid Processing Fee and EMD must be submitted in the prescribed account of NMRC within the duration (strictly within opening & closing date and time of individual e-Bid) of the work as mentioned in Bid notice, otherwise, in any case, e-Bid shall be rejected.
- c. The Bidders names and the presence or absence of requisite e-Bid security and such other details as NMRC at its discretion may consider appropriate, will be announced at the opening.

3.4.2 Opening of financial e-Bid

- a. After evaluation of technical e-Bid, through the evaluation committee NMRC shall notify those Bidders whose technical e-Bids were considered non-responsive to the conditions of the contract and not meeting the technical specifications and qualification requirements indicating that their financial e-Bids will not be opened.
- b. NMRC will simultaneously notify the Bidders, whose technical e-Bids were considered acceptable to the Corporation. The notification may sent by e-mail provided by Bidder.
- c. The financial e-Bids of technically qualified Bidders shall be opened in the presence of technically qualified bidders who choose to attend. The date and time for opening of financial bids will be communicated to the technically qualified Bidders subsequently after completion of technical bids evaluation through e-mail provided by the Bidder.

3.4.3 Correction of Errors

- a. Financial Bids determined to be responsive will be checked by NMRC for any arithmetic errors. Where there is a discrepancy between the rate quoted in the Financial Bid, in figures and in words, the amount in words will prevail over the amounts in figures, to the extent of such discrepancy.
- b. The amount stated in the Financial Bid will be adjusted by NMRC in accordance with the above procedure for the correction of errors and shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected quoted rate of e-Bid, his e-Bid will be rejected, and his Bid Security shall be liable for forfeiture.

3.4.4 Examination of e-Bid document

- a. The NMRC will examine the e-Bid to determine if:
 - i. They are complete;
 - ii. They meet all the conditions of the contract;
 - iii. The required e-Bid Processing fee, EMD and other required documents have been furnished;
 - iv. The documents have been properly digitally signed; and
 - v. The e-Bids are in order.
- b. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

3.4.5 Contacting NMRC

- a. No Bidder shall contact NMRC on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of NMRC, he/she can do so in writing.

- b. Any effort by a Bidder to influence NMRC in its decisions on e-Bid evaluation, e- bid comparison or contract award may result in rejection of the Bidder's e-Bid.
- c. In the event of any information furnished by the Bidder is found false or fabricated, the minimum punishment shall be debarring /blacklisting from Noida Metro works and legal proceeding can also be initiated. EMD of such bidders will be forfeited.

3.4.6 Confidentiality

- a. Information relating to the examination, clarification, evaluation, and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising NMRC in relation to or matters arising out of, or concerning the Bidding Process. Any effort by a Bidder to exert undue or unfair influence in the process of examination, clarification, evaluation and comparison of Proposal shall result in outright rejection of the offer, made by the said Bidder.
- b. NMRC shall treat all information, submitted as part of Bid, in confidence and shall require all those who have access to such material to treat the same in confidence. NMRC may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or NMRC or as may be required by law or in connection with any legal process.

3.5 Award of Contract

3.5.1 Award Criteria

- a. NMRC will award the contract as per evaluation criteria stated in the RFP Document.
- b. NMRC will award the contract to the successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the eligibility requirement of the bidding document.

3.5.2 Purchase Order

- a. Prior to the expiration of the period of Bid validity, NMRC will issue Purchase order to the successful Bidder in writing, by letter/mail.
- b. The successful bidder shall have to provide unconditional acceptance of the Purchase order/ Notice of award of contract within 10 days from the date of issue of Purchase order. Contractor is required to submit Performance Bank Guarantee / Security Deposit within 30 days from the date of acceptance of Purchase order. Upon the receipt of the unconditional acceptance of Purchase order along with Performance Bank Guarantee / Security Deposit, a legally binding contract shall be deemed to have commenced between NMRC and successful bidder.

3.5.3 Signing of contract

Upon acceptance of the Purchase Order by the bidder, a legally binding contract shall be deemed to have commenced between NMRC and the bidder. However, the bidder shall be required to execute a formal agreement along with all necessary documents as per RFP with NMRC within 45 days from the acceptance of Purchase order/ NOA as per format provided in the RFP document. The cost of Agreement and notarization charges shall be borne by the bidder.

3.5.4 NMRC's right to accept any Bid and to reject any or all Bids

NMRC reserves the right to accept or reject any Bid, and to annul the Bid process at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

4. Section 4: Eligibility, Evaluation and Selection Process

4.1 Eligibility Criteria

The Bidder's competence and capability is proposed to be established by the following parameters. The Bidder should meet all the criteria given in this section.

- a) Sole proprietorship, registered partnership firm (including LLP), public limited company, private limited company can submit the Bid. The firms and the companies should be registered in India and must have a registered office in Delhi NCR region.
- b) The Bidder should have completed in India during last 7 (Seven) years period ending last day of month previous to the one in which the bids are invited should be either of the following:
 - i. One order of similar nature of value not less than Rs. 60.25 lakh (Rupees Sixty Lakh Twenty Five Thousand only) or
 - ii. Two orders of similar nature of value not less than Rs 37.65 lakh (Rupees Thirty Seven Lakh Sixty Five Thousand Only) each or
 - iii. Three orders of similar nature of value not less than Rs 30.12 lakh (Rupees Thirty Lakh Twelve Thousand Only) each.

Definition of Similar Work: "Works involving CAMC/ AMC of IT hardware & Software in Railways or Metro Rail Projects or departments of Centre/ State Governments or Centre/State PSE's."

- c) Bidders are required to enclose copies of the work orders and work completion certificate in support of the same with the Technical-Bid. Work completion certificate should clearly indicate the nature/scope of work, actual completion cost and actual date of completion for such work. Without proper and valid certificates from the Employers, bid will be rejected.
- d) The Bidder should have minimum average annual turnover of Rs.75.31 lakhs (Rupees Seventy Five Lakh Thirty One Thousand only) in the last 3 (three) audited Financial Years (2021-22, 2022-23, 2023-24) preceding the Bid Due Date.
- e) Profit before tax should be positive in atleast 1 (one) year; out of the last 3 (three) audited financial years ending on 31st March 2024.
- f) NMRC/any other Metro Organization (100% owned by Govt.) / Ministry of Housing & Urban Affairs / Order of Ministry of Commerce, applicable for all Ministries must not have banned business with the tenderer (including any member in case of JV/consortium) as on the date of Bid submission for **CAMC of IT Equipment in NMRC**. The tenderer should submit undertaking to this effect in Form-7 of Tender.
- g) The Bidder should be registered with the Goods and Services Tax Authority.
- h) Bidder is required to submit the self-attested copy of NIT and RFP.

The Bidder shall also furnish the following documentary proof:

- a. For above criteria 4.1a
 - i. Registration certificate of the firm/ Partnership deed/ certificate of incorporation/ affidavit for sole proprietorship, etc.
- b. For above criteria 4.1b & c
 - i. Form 3: Work Experience with documentary evidence
- c. For above criteria 4.1d & e
 - i. Form 4: Financial Capability Details
 - ii. A copy of the Audited balance sheets and Profit and Loss Statements for the last 3 (three) financial years (FY 2021-22, 2022-23, 2023-24).
 - iii. Self-attested copy of PAN, ITR (For last 3 audited FY's) ending on 31st March 2024.
- d. For above criteria 4.1 g
 - i. Copy of GST registration certificate
- e. For above criteria 4.1 f
 - i. Form 7: Undertaking

4.2 Information of the Technical and Financial Proposal

- i. The financial proposal of only technically qualified Bidder shall be opened for evaluation.
- ii. The Bidder satisfying the criteria under shall be considered as qualified.

4.3 Selection of Bidder

NMRC shall award the Contract for **CAMC of IT Equipment in NMRC** to the Lowest Bidder (**L1 bidder**), whose tender has been determined to be substantially responsive and compliant to the requirements contained in the Tender Documents.

- i. In case, two or more technically qualified bidders quote the same rate in the Commercial Bid, and become Lowest (i.e. L-1), then the tender would be awarded to the bidder who has the highest / higher Average Annual Turnover (as per Minimum Eligibility Criteria defined in Section 4) during the last 3 audited financial years ending on 31st March, 2024. Experience certificate / work completion certificate on client's letter head is mandatory to ascertain the nature, period and value of work which shall be required to be uploaded by the bidder by the last date of tender submission.
- ii. No correspondence will be entertained by NMRC from the unsuccessful bidders.

4.4 Purchase Order

- i. Prior to the expiration of the period of Bid validity, NMRC will issue Purchase order to the successful Bidder in writing, by letter/mail.
- ii. The successful bidder shall have to provide unconditional acceptance within 10 days of receipt of the Purchase order/Notice of award and has to submit Performance Bank Guarantee / Security Deposit within 30 days from the date of acceptance of Purchase order/Notice of award.
- iii. The Successful Bidder shall supply the required items within the time period as mentioned in Purchase order or such extended period as may be decided by the Corporation.
- iv. Failure of the Successful Bidder to comply with the requirement of acknowledgement of Purchase Order shall constitute sufficient grounds for the annulment of the Purchase Order, and forfeiture of the bid security.
- v. The Purchaser/Buyer reserves the right to increase or decrease the quantity up to 25% of the quantity offered by the successful bidder. The bidder is bound to accept the increase or decrease in the tendered quantity up to 25% under this clause without any change in unit price.
- vi. In case the variation in individual items or the group of items as stipulated above, is more than 25% on plus side, the rate for the varied quantity beyond 25% shall be negotiated between the NMRC and the Contractor and mutually agreed rates arrived at before actual execution of the extra quantity. In case the contractor executes the extra quantity without written approval of the NMRC with specific instructions to execute pending the finalization of rates, the payment shall be made at contract rate only. In the event of disagreement, the Engineer shall fix such rates of price as are, in his opinion appropriate and shall notify the Contractor accordingly, with a copy to the Employer. Until such time as rates or prices are agreed or fixed, the Engineer shall determine provisional rates or prices to enable on account payments to the Contractor. Alternatively, in the event of disagreement, the Contractor shall have no claim to execute extra quantities/new items and the Engineer shall be free to get such additional quantities beyond 25% new items executed through any other agency. However, if the Engineer or the Employer so directs the Contractor shall be bound to carry out any such additional quantities beyond the limits stated above original quantities and or new items and the disagreement or the difference regarding rates to be paid for the same shall be settled in the manner laid down under the conditions for the settlement of dispute.

4.5 Performance Bank Guarantee / Security Deposit

- i. To fulfill the requirement of performance bank guarantee during the implementation period, the Successful Bidder (herein referred to as the "Contractor") shall deposit 5% of the Contract Price in form of NEFT/RTGS, FDR or unconditional and irrevocable Bank Guarantee bond as per Form-13 of this RFP, issued by a scheduled bank in favor of Noida Metro Rail Corporation Limited valid for 42 months within 30 days of acceptance of Purchase order/Notice of Award. The performance guarantee shall be valid for a period up to 6 months beyond the work end date/ 6 months beyond the end date of warranty period. EMD amount of successful bidder shall be adjusted in the performance bank guarantee, if

applicable. For unsuccessful bidder, EMD shall be refunded without any interest. In case of extension of tenure by 6 months or more, the performance bank guarantee shall be extended by 6 months or such increased period as well. The performance guarantee shall be extended or renewed in advance before expiry of existing guarantee. Failure to submit the PBG within 30 days from the date of acceptance of Purchase order/ NOA, a penal interest of 15% per annum shall be charged for the period i.e. from date of acceptance of NOA to the date of submission of PBG. In case Contractor fails to submit the PBG beyond 60 days from the date of acceptance to Purchase order/ NOA, the contract shall be annulled duly forfeiting Tender security and other dues. In case of any extension is sought for submission of PBG, extension will be given only after approval from NMRC.

- ii. It is to note that if contract value increases by more than 25% of the original contract value, the performance bank guarantee shall be increased accordingly. However same PBG will hold good for any variation up to 25% of original contract.
- iii. A contract agreement will have to be signed by the contractor at his cost on proper stamp paper. Without performance guarantee by contractor, contract agreement shall not be signed.
- iv. The Bank guarantee must be encashed by a bank branch located in Delhi/NCR, Noida and Greater Noida region only. The performance bank guarantee shall be extended and renewed in advance before expiry of existing guarantee. It shall be ensured that the Bank Guarantee is encashable from the Bank branch located in Delhi NCR, Noida or Greater Noida.
- v. NMRC reserves the right for deduction of NMRC dues from Contractor's Performance Bank Guarantee/ Security Deposit (interest free) for –
 - 1. Any penalty imposed by NMRC for violation of any terms and conditions of agreement committed by the Contractor.
 - 2. Any amount which NMRC becomes liable to the Government/Third party due to any default of the Contractor or any of his director/ employees/ representatives/ servant/ agent, etc.
 - 3. Any payment/ fine made under the order/judgment of any court/consumer forum or law enforcing Contractor or any person duly empowered in his behalf.
 - 4. Any outstanding payment/ claims of NMRC remained due after completion of relevant actions as per agreement.
- vi. Once the amount under above Clause is debited, the Contractor shall replenish the Security Deposit/Performance Bank Guarantee to the extent the amount is debited within 15 days period, failing which, it shall be treated as Contractor Event of Default and will entitle NMRC to deal with the matter as per the provisions of RFP and Contract Agreement.

4.6 Contact during Proposal Evaluation

- i. Proposals shall be deemed to be under consideration immediately after they are opened and until such time NMRC makes official intimation of award/ rejection to the Bidders. While the Proposals are under consideration, Bidders and/ or their representatives or other interested parties are advised to refrain from contacting by any means, NMRC and/ or their employees/ representatives on matters related to the Proposals under consideration till the time Contract is awarded
- ii. Any effort by a Bidder to influence NMRC in its decisions on Bid evaluation, Bid comparison or contract award may result in rejection of the Bidder's Bid.
- iii. In the event of any information furnished by the agency is found false or fabricated the minimum punishment shall be debarred/ blacklisting and the legal proceeding may also be initiated.
- iv. If the Bidder wishes to bring additional information to the notice of NMRC, he/she can do so in writing. All correspondence/ enquiry should be submitted to the following in writing by fax/ post/courier:
JGM/Stores
Noida Metro Rail Corporation (NMRC) Limited
Block-III, 3rd Floor, Ganga Shopping Complex, Sector-
29, Noida -201301
District Gautam Buddha Nagar, Uttar
Pradesh Email: nmrcafc@gmail.com
- v. No interpretation, revision, or other communication from NMRC regarding this solicitation is valid

unless in writing and signed by the competent authority from NMRC.

4.7 Financial Terms

4.7.1 Payment Terms

The standard payment terms subject to recoveries, if any by way of Liquidated damages (LD) will be as under:

- a. Payment will be done on **quarterly basis** after the submission of all the documents along with invoices showing completion of allotted work as per scope of work (Section 2.2) and duly certified by the NMRC official, with satisfactory performance.
- b. No Payment shall be made in advance.
- c. No payment shall be made for the items rejected.
- d. Payment will be effected based on unit rate as approved in the Bill of Quantity (BOQ).
- e. Contractor shall submit necessary documents & Bill (3 copies of invoices) for payment. Income Tax is deductible at source while effecting payment of bills at the prescribed percentage as per the orders of the government and relevant laws.
- f. Quote PAN and GST on all correspondence, bills, voucher and other documents otherwise TDS at higher of the prescribed rate will be deducted.
- g. All payments to the contractor will be made by e-payment/ Account payee cheques. Payments shall be made on receipt of the bill complete and correct in all respect along with the supporting documents subject to deduction of statutory charges/ taxes/ duties/ levies etc.
- h. GST, if claimed, will be reimbursed only if the GST Registration number is mentioned in the Invoice. In the absence of GST registration number, GST will not be reimbursed. Further, GST will be reimbursed only when GST is reflected on the GST portal.
- i. Statutory Deductions will be made from payment as per prevalent laws and act.

4.7.2. Liquidated Damages: If the contractor fails to deliver/commission/install any or all of the Goods/Services within the original/fixed period(s) as specified in the purchase order, the NMRC will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% of the contract value per week or part of the week of delayed period as pre estimated damages not exceeding 10% of the contract value without any controversy/dispute of any sort whatsoever.

5. Section 5: General Conditions of Contract (GCC)

These conditions shall be part of the contract agreement.

5.1 General Provisions

5.1.1 Governing law and jurisdiction

These general conditions shall be governed by and construed in accordance with the laws in the territory of India. Irrespective of the place of delivery and the place of payment under the contract, the contract shall be deemed to have been made at the panel in India from where the acceptance of tender has been issued. Any dispute arising between the parties or arising out of this project or these terms shall be subject to the exclusive jurisdiction of, and venue in, the District court located in Gautam Budh Nagar, Uttar Pradesh, India.

5.1.2 Notices

Any notice, request or consent required or permitted to be given or made pursuant to these general conditions shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent to such party at the mentioned address.

5.1.3 Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed under these general conditions by the Corporation or the Successful Bidder may be taken or executed by the officials as formally designated by each party.

5.1.4 Taxes and Duties

- a. The Agency shall bear and pay all taxes, duties, levies and charges assessed on the Agency, its Sub Agencies or their employees by all municipal, state or national government authorities in connection with the Facilities in and outside India, the amount of which is deemed to have been included in the Contract Price.
- b. The Agency shall ensure full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. He shall keep the Employer fully indemnified against liability of tax, interest, penalty etc., of the Agency's in respect thereof, which may arise.

5.2 Commencement, Completion, Modification and Termination of Contract

5.2.1 Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both the parties and such other later date as discussed and agreed with the Bidder.

5.2.2 Commencement of Services

The Contractor shall begin carrying out the Services from the date of acceptance of NOA or any such date as specified by the employer.

5.2.3 Expiration of Contract

Unless terminated earlier pursuant to Clause 5.2.6 hereof, these general conditions shall expire at the end of such time period as given in the time schedule in RFP Document.

5.2.4 Modifications or Variations

Any modification or variation of the terms and conditions of these general terms, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

5.2.5 Force Majeure

- (i) Definition: For the purpose of these general terms, "Force Majeure" means an event which is beyond the reasonable control of a Party and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.
- (ii) No Breach of Contract: The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.
- (iii) Extension of Time: Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- (iv) Payments: During the period of their inability to perform the Services as a result of an event of Force Majeure, the Agency shall be entitled for time extension for such period.
- (v) Conditions like Pandemic/Lockdown (e.g. in COVID-19) will be treated as Force Majeure. During the period of Non-performance in these conditions, contractor will not be billed and Extension of Time will be given for such period.

5.2.6 Termination of Contract

If the Contractor fails to carry out any of his obligations, or if the Contractor is not executing the Works in Accordance with the Contract, the Engineer may give notice to the Contractor requiring him to make good. Such failure and remedy the same within such time as the Employer / Engineer may deem to be reasonable.

The Employer shall be entitled to terminate the Contract if the Contractor or any one of its constituents,

- a. fails to comply with a notice under this clause.
- b. abandons or repudiates the Contract
- c. without reasonable excuse acceptable to the Engineer, fails to commence the Works in accordance with The Contract
- d. Sub-contracts the whole of the Works or assigns the Contract without approval of the Employer
- e. becomes bankrupt or insolvent or goes into liquidation except voluntary liquidation for the purpose of Amalgamation or reconstruction
- f. persistently disregards instructions of the Engineer or contravenes any provisions of the Contract, or
- g. fails to adhere to the agreed programme of work by margin of 10% of the stipulated period or 21 days, whichever is earlier, or fails to complete the Works or parts of the Works within the stipulated or extended period of completion, or is unlikely to complete the whole Work or part thereof within time because of poor record of progress; or
- h. fails to remove materials from the Site, or pull down and replace Work, after receiving notice from the Engineer to the effect that the said materials or Works have been condemned or rejected, or
- i. fails to take steps to employ competent and/or additional staff and labour, or
- j. fails to afford the Engineer or his Representative proper facilities for inspecting the Works or any part thereof, or
- k. indulges in corrupt or fraudulent practices as explained in Clause 5.9

In any one of these events or circumstances, the Employer may upon giving 14 days' notice to the Contractor, Terminate the Contract and expel the Contractor from the Site. However, in case of sub-paragraph (e) or (k), the Employer may by notice of 7 days to the Contractor, terminate the Contract immediately.

If the Agency fails to provide the services within the period fixed for such services in the contract or as extended or at any time repudiates the contract before the expiry of such period, the employer may terminate the contract without prejudice to his other rights. The total amount of liquidated damages, however, not exceed the **limit of liquidated damages i.e. 10 % of total Contract value**, after which contract will be deemed as cancelled & PBG will be encashed by the Employer.

The Employer's decision to terminate the contract shall not prejudice any other rights of the employer under the contract.

On Termination of contract due to Contractor's default, the performance Security shall be forfeited by encashing the Bank Guarantee and the balance work shall be got done independently without risk and cost of the failed contractor. The failed contractor shall be debarred from participating in the tender for executing the balance work.

5.2.7. Upon Termination of this Agreement for any reason whatsoever

Upon termination of this Agreement shall not release contractor to pay any sums then owing to the other party nor from the obligation to perform or discharge any liability that had been incurred prior thereto.

5.3 Insolvency and Breach of Contract

The Purchaser may at any time, issue notice in writing summarily terminate the contract without compensation to the Agency in any of the following events, that is to say –

- a.** If the Agency being an individual or a firm - Any partner thereof, shall at any time, be adjudged insolvent or shall have a receiving order or order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any assignment or composition with his creditors or suspend payment or if the firm be dissolved under the Partnership Act, or
- b.** If the Agency being a company is wound up voluntarily or by the order of a Court or a Receiver, Liquidator, or Manager on behalf of the debenture holders is appointed, or circumstances shall have arisen which entitle the Court or Debenture holders to appoint a Receiver, Liquidator or Manager, or
- c.** If the Agency commits any breach of the contract not herein specifically provided for
- d.** Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the Employer and provided also the Agency shall be liable to pay to the Employer any extra expenditure he is thereby put to and the Agency shall, under no circumstances, be entitled to any gain on re purchase.

5.4 Warranty

- a.** The Bidder shall give warranty that the goods shall be new and free from defects and manufacture shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered.
- b.** If it becomes necessary for the agency to replace or renew any defective portion/portions of the item under this clause, the provisions of the clause shall apply to the portion/portions of item's replaced or renewed. If any defect is not remedied within a reasonable time, the Purchaser may proceed to get the work done at the Agency's risk and expenses, but without prejudice to any other rights which the Purchaser may have against the Agency in respect of such defects.
- c.** If it becomes necessary for the Agency to replace or renew any defective portion/portions of the item under this clause, the provisions of the clause shall apply to the portion/portions of item's replaced or renewed. If any defect is not remedied within a reasonable time, the Employer may proceed to get the work done at the Agency's risk and expenses, but without prejudice to any other rights which the Employer may have against the Agency in respect of such defects.
- d.** Replacement under warranty clause shall be made by the Agency free of all charges at site including freight, insurance and other incidental charges, as the case may be.

5.5 Inspection

The Purchaser or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications as required.

5.6 Obligations of the Agency

- a. The Agency/Bidder shall undertake the Work with due care and diligence in accordance with the Contract.
- b. Engagement of Staff and Labour- Except as otherwise stated in the Specification, the Agency shall ensure/ make arrangements for the engagement of all staff and labour, local or otherwise, and for their payment, transport, etc.

5.7 Packaging

The Agency shall be responsible for packing, transporting, receiving, storing and protecting all items and other things required for the Works.

5.8 Obligations of employer

NMRC agrees to provide support to the Agency and undertake to observe, comply with and perform, subject to and in accordance with the provisions of the Agreement and the Applicable Laws.

5.9 Fraud and Corrupt Practices

- a. The Bidders and their respective officers, employees, agents and advisers shall observe highest standard of ethics during Bidding Process and subsequent to issue of NOA and during subsistence of Contract Agreement. Notwithstanding anything to the contrary contained herein, or in the NOA or the Contract Agreement, NMRC may reject a Bid, withdraw the NOA, or terminate the Contract Agreement, as the case may be, without being liable in any manner whatsoever to the Bidder or Agency, as the case may be, if it determines that the Bidder or Agency, as the case may be, has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process. In such an event, NMRC shall be entitled to forfeit & appropriate Bid Security or Security Deposit (interest free)/ Performance Bank Guarantee, as the case may be, as Damages, without prejudice to any other right or remedy available to NMRC under Bidding Documents and/ or Contract Agreement, or otherwise.
- b. Without prejudice to the rights of NMRC under Clause 5.9 a hereinabove and the rights and remedies which NMRC may have under the NOA or the Contract Agreement, or otherwise if a Bidder or Agency, as the case may be, is found by NMRC to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process, or after the issue of the NOA or the execution of the Contract Agreement, such Bidder or Agency shall not be eligible to participate in any tender or RFP issued by NMRC during a period of 3 (three) years from the date such Bidder is found by NMRC to have engaged, directly or indirectly, in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- c. For the purposes of this Clause, the following terms shall have the meaning herein after respectively assigned to them:
 - i. "corrupt practice" means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;
 - ii. "fraudulent practice" means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;
 - iii. "collusive practices" means a scheme or arrangement between the Agency, with or without the knowledge of the authority, designed to establish prices at artificial, non-competitive levels;
 - iv. "coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract
- d. Measures to be taken:

The employer shall have right to cancel the engagement of the Agency, if found to be indulged in corrupt, fraudulent, collusive or coercive practices either during the selection process or during the execution of the contract.

5.10 Settlement of Disputes

5.10.1. Amicable Settlement

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the Project. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

5.10.2 Conciliation

In the event of any dispute, difference of opinion or dispute or claim arising out of or relating to this License Agreement or breach, termination, shall firstly be attempted to be settled by conciliator appointed/nominated by NMRC on receipt of such requests from either party. The conciliator shall make the settlement agreement. The settlement agreement shall be final and binding on the parties. The settlement agreement shall have the same status and effect of an Arbitration Award.

5.10.3 Arbitration:

All disputes related to this agreement contract or claims arising out of or relating to this agreement or breach, termination or the invalidity thereof or any issue whether arising during the progress of services or after the completion or abandonment thereof or any matter directly or indirectly connected with this agreement shall be attempted to be settled by mutual discussion and consultation with parties here of in event of any such disputes or any disputes or claims are not settled in aforesaid manner, then the disputes claim shall be referred for arbitration.

The matter referred to arbitrators appointed by Managing director, NMRC on receipt of such request from either party. Matters to be arbitrated upon shall be referred to a sole arbitrator, if the total value of the claim is up to Rs.50 Lakhs and to a panel of 3 arbitrators for the claims of more than Rs.50 Lakhs. License shall have to choose the sole arbitrator from the panel of 3 and / or one arbitrator from the panel of 5 in case 3 arbitrators are to be appointed. NMRC shall also choose one arbitrator from this panel of 5 and 2 so chosen will choose the 3rd arbitrator from the panel only. The arbitrators shall be appointed within a period of 30 days from the date of receipt of written notice/demand of appointment of the arbitrator from either party.

The decision of sole arbitrator / panel of arbitrators shall be binding on all the parties. The cost of arbitration shall be borne by respective parties equally. The venue of such arbitration shall be Noida, UP. The parties agree to comply with the awards resulting from arbitration and waive their rights to any form of appeal insofar as such waiver can validly be made.

5.10.3 Rules Governing Arbitration Proceedings:

The arbitration proceedings shall be governed by Indian arbitration and conciliation act 1996, as amended from time to time including provisions in force at the time the references made.

5.10.4 Jurisdiction of Courts:

The Court at Gautam Buddha Nagar, U.P. shall have the exclusive jurisdiction to try all dispute between the party arising out of this agreement.

6. Section 6: Draft Contract Agreement

THIS AGREEMENT made on theday of 2025 at Noida, District Gautam Buddha Nagar, Uttar Pradesh Between **Noida Metro Rail Corporation Limited** (Hereafter referred to as "NMRC"), a company incorporated under Companies Act 2013, vide corporate identification Number: U60231UP2014SGC066849 and having its registered office at **Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29, Noida -201301, District Gautam Buddha Nagar, Uttar Pradesh, India** represented by of the company, *Employer's Representative, NMRC* (hereinafter called as the "Purchaser"), which expression shall unless excluded by or repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns) of the one part,

AND

..... having its registered office at represented by (herein after called the "**Contractor**", which expression shall unless excluded by or repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns) of the other part. WHEREAS the Purchaser desires that the Works known as the "....." should be executed by the Contractor, and has accepted a contract by the Contractor for the execution and completion of these Works.

The Purchaser and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement -

Reference:

- (i) Tender No. Dated
- (ii) Bid Documents duly accepted and submitted by dated
- (iii) The Bidding Documents which include all the Sections specified below:
 - a. Section 1: General Information and Scope
 - b. Section 2: Terms of Reference
 - c. Section 3: Instructions to Bidders
 - d. Section 4: Qualification, Evaluation and Selection Process
 - e. Section 5: General Conditions of Contract (GCC)
 - f. Section 6: Draft Contract Agreement
 - g. Section 7: Forms
 - h. Amendment/ Modification, if any
- (iv) Notice of Award (.....) issued by NMRC
- (v) Letter of Acceptance of NOA (.....) given by to NMRC
- (vi) Any other admitted correspondence documents between NMRC and the Bidder.

3. Duration of Contract

The Corporation intends to appoint a Contractor to NMRC for a period of 3 (Three) years.

4. Price Schedule

NMRC shall consider the following price, as quoted by the Contractor as part of financial bid.

5. The courts at District Gautam Budh Nagar, Uttar Pradesh shall have the exclusive jurisdiction to try all disputes arising out of this agreement between the parties.
6. In consideration of the payments to be made by the Purchaser to the Contractor as specified in this Agreement, the Contractor hereby covenants with the Purchaser to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract and Notice of Award issued. "Any conditions, deviation, assumption, exclusion, suggestion of alternative clauses, request of amendments in conditions & specifications of work submitted by bidders along with his Technical Bid or Financial bid, which is different from the Tender Document, Corrigendum, Addendum issued by NMRC any other correspondence in this regard, shall not be treated as a part of the contract Agreement & shall not be binding upon NMRC in anyway whatsoever at any stage of work during execution or thereafter."
7. The Purchaser hereby covenants to pay the Contractor in consideration of the execution and completion of the Works, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract and NOA.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with the laws of India on the day, month and year specified above.

For and on behalf of the Contractor
Signature of the authorized official

For and on behalf of the Purchaser
Signature of the authorized official

Name of the official

Name of the official

Stamp/Seal of the Contractor

Stamp/Seal of the

Purchaser In the presence of:

In the presence of:

Sign of Witness 1 _____

Sign of Witness 1 _____

Name _____

Name _____

Address _____

Address _____

Sign of Witness 2 _____

Sign of Witness 2 _____

Name _____

Name _____

Address ____ Address _____

7. Section 7: Forms

Form 1: Letter of Proposal Submission

[Location, Date]

To

JGM/Stores
Noida Metro Rail Corporation (NMRC) Limited
Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29,
Noida -201301
District Gautam Budh Nagar, Uttar Pradesh

Subject: CAMC of IT Equipment in NMRC.

Dear Sir,

We, the undersigned, offer to CAMC of IT Equipment in NMRC in accordance with your RFP Document dated [Insert Date] and our Proposal. We are hereby submitting our Technical and Financial Proposal. We confirm that we have read the RFP Document in totality and abide by the terms and conditions stated in the document.

We acknowledge that we have

- Studied and analyzed and satisfied ourselves about all the requirement of the tender including but not limited to market and market conditions
- Carefully assessed the commerciality of Project and that we will be fully responsible for all its assessment in this regard.

We confirm and declare that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other item or work related to the award and performance of this Contract and declare that no agency commission or any payment which may be construed as an agency commission has been, or will be, paid and that the tender price will not include any such amount.

We have filled the complete information correctly in **Form 14**: Bid Details

Authorized signatory

Name:

Date:

Name of the Bidder with seal

Form 2: Firm Details

1.	Title and name of the Project: CAMC of IT Equipment in NMRC
2.	State the structure of the Bidder's organization (Bidders to complete/delete as appropriate) Sole Bidder
3.	For Bidders who are individual companies or firms, state the following: Name of Company or firm: Legal status: (e.g. incorporated private company, proprietorship, etc.) Registered address: Year of incorporation..... Principal place of business: Contact person: Contact person's title: Address, telephone, facsimile number and mail ID of contact person:
4.	PAN:
5.	GST No.:

Form 3: Work Experience

The following format shall be used for statement of experience of Bidder:

S.No.	Similar Contract description	Contract Identification Number	Award date & Completion date	Employer's Name, address, telephone number, mail etc	Role in contract		If in JV/consortium then % participation	Completion cost	Value of similar work in completed work
					Individual	JV/ Consortium			
1									
2									
3									
4									
Add required number of rows									

Authorized signatory

Name:

Date:

Name of the Bidder with seal

NOTE:

- Only the value of contract as executed by the applicant/member in his own name should be indicated. Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence (Experience Certificate/Work Completion Certificate on Client's Letter Head will only be considered) which clearly mentioned the amount for the **"CAMC of IT Equipment in NMRC"**.
- The bidder shall upload details of work executed by them in the prescribed format for the works to be considered for qualification of work experience criteria. Documentary proof such as completion certificates from the client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be uploaded. In case work is executed for private client documentary proof such as copy of work order, Bill of quantities, Bill wise details of payment received certified by CA, TDS certificates for all the payments received, copy of final/ last bill paid by the client should be uploaded. The offers submitted without this documentary proof will not be evaluated.
- Value of successfully completed portion of any ongoing work up to the last day of the previous month of tender submission will also be considered for qualification of work experience criteria.
- For completed works, value of work done shall be updated to the last day of the previous month of tender submission price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. The exchange rate of foreign currency shall be applicable 28 days before the submission date of tender.
- If the qualifying work(s) were done by them in JV/Consortium having different constituents, then the value of work as per their percentage participation in such JV/Consortium shall be considered. This is to be substantiated with documentary evidence.
- If the above work(s) comprise(s) other works also, then client's certificate clearly indicating the amount of work done in respect of the "similar work" shall be furnished by the bidder in support of work experience along-with their tender submissions.

Form 4: Capability Statement

It is Compulsory for the bidder to fill this statement and the bidder must upload those document that support this statement

Tender Reference No: _____

Name of Work: _____

Name of Bidder: _____

S.No.	ELIGIBILITY CRITERIA	(To be filled by the Bidder)
1	Sole proprietorship, registered partnership firm(Including LLP), public limited company, private limited company can submit the Bid. The firms and the companies should be registered in India. (Yes/No)	
2	The Bidder should have a minimum experience of having satisfactorily completed in India during last 7 years period ending last day of month previous to the one in which the bids are invited should be either of the following: i. One order of similar nature of value not less than Rs. 60.25 lakh (Rupees Sixty Lakh Twenty Five Thousand only) or ii. Two orders of similar nature of value not less than Rs. 37.65 lakh (Rupees Thirty Seven Lakh Sixty Five Thousand Only) each or iii. Three orders of similar nature of value not less than Rs. 30.12 lakh (Rupees Thirty Lakh Twelve Thousand Only) each.	7 years

<u>S.No.</u>	<u>ELIGIBILITY CRITERIA</u>	(To be filled by the Bidder)	
3	The Bidder should have minimum Average Annual Turnover of Rs. 75.31 lakhs (Rupees Seventy Five Lakh Thirty One Thousand only) in the last 3 (three) audited Financial Years (FY 2021-22, FY 2022-23, FY 2023-24) preceding the Bid Due Date.	FY 2023-24	
		FY 2022-23	
		FY 2021-22	
		Average Annual Turnover	
5	The Bidder should have Positive Profit before Tax in at least 1 (one) year, out of the last 3 (three) audited Financial Years (FY 2021-22, FY 2022-23, FY 2023-24)	FY 2023-24	
		FY 2022-23	
		FY 2021-22	
		Total	
6	The Bidder should be registered with the Goods and Services Tax Authorities.		
7	The Bidder should not have been blacklisted/ banned/ declared ineligible for corrupt and fraudulent practices by the Government of India/ any State Government/ Government Agency and Supreme court and contracts have been terminated/ foreclosed by any company / department due to non- fulfillment of Contractual obligation in last 5 (five) financial years.		

Form 5: Financial Capability Details

This is to certify that the Average Annual Turnover and Profitability of M/s having registered office at as applicable, is as below:

S.No.	Financial year	Name of the Bidder	Turnover (₹)
1.	FY 2023-24		
2.	FY 2022-23		
3.	FY 2021-22		
	Average Annual Turnover		

S.No.	Financial Year	Name of Bidder	Profitability (₹)
1.	FY 2023-24		
2.	FY 2022-23		
3.	FY 2021-22		

Certificate of the Chartered Accountants/Statutory Auditors

Based on Audited Accounts and other relevant documents of _____ (Name of Bidder), we M/s _____, Chartered Accountants/ Statutory Auditors, certify that the above information pertaining to FY 2021-22, FY 2022-23 and FY 2023-24 is correct.

Signature and Seal of
Chartered Accountants/Statutory Auditors (with membership no.)

UDIN-

Date-

Firm Regd. No.-

NOTE:

1. All such documents reflect the financial data of the bidder and not that of sister or parent company.
2. The financial data in above prescribed format shall be certified by CA/ Company Auditor under his signature and stamp in original along with membership no. and UDIN.
3. The Bidder shall provide the audited annual financial statements as required.

Form 6: Memorandum

Name of Work: CAMC of IT Equipment in NMRC.

I/We agree to keep the quoted rate open for acceptance for 180 days from the due date of submission thereof and not make any modification in its terms and conditions.

I hereby declare that I shall treat the quotation documents, drawings and other records connected with the works as secret/ confidential documents and shall not communicate information derived there from to any person other than the information in any manner prejudicial to the safety of NMRC.

Signature of the bidder with seal
Dated:

Witness:

Address:

Occupation

Form 7: Undertaking

Name of Work: CAMC of IT Equipment in NMRC.

I confirm that we (Bidder), _____

- a. Have not been banned in NMRC and any other Metro Organization (100% owned by Govt.)/ Ministry of Housing & Urban affairs/ Order of Ministry of Commerce, applicable for all Ministries must not have banned business with the tenderer (including any member in case of JV/consortium) as on date of tender submission.
- b. Do not have any pending litigation & non-performing contracts during last 5 (five) years. Further, has not been barred by any other Metro Organization (100% owned by Govt.)/ Ministry of Housing & Urban affairs/ Order of Ministry of Commerce, applicable for all Ministries as on date of tender submission.
- c. Have not abandoned any work in last 5 (five) years.
- d. Have not delayed in similar work completion during orders executed in last 5 (five) years.
- e. Do not ever been terminated due to poor performance.
- f. Have not suffered Bankruptcy/ insolvency in last 5 (five) years.
- g. Have not been blacklisted /debarred by any organization.
- h. Neither penalized with liquidated damages of 10% (or more) of the contract value due to delay nor imposed with penalty of 10% (or more) of the contract value due to any other reason in any contract more than 10% of NIT cost of work, during the last 5 (five) years.
- i. Have not been put on defaulter's list of EPF/ESI/GST/Labor Department etc. as on date of tender submission during the last 5 (five) years.
- j. Have not been be involved in any illegal activity and/or has not been charge sheeted for any criminal act during the last 5 (five) years.
- k. Have not submitted any misleading information in the Bid.
- l. Are financially sound to perform the work.

Authorized signatory

Name:

Date:

Name of the Bidder with seal

Form 8: Power Of Attorney

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

Power of Attorney to be provided by the Bidding Company in favour of its representative as evidence of authorized signatory's authority.

Know all men by these presents, We(name and address of the registered office of the Bidding Company) do hereby constitute, appoint and authorize Mr./Ms.....(name and residential address) who is presently employed with us and holding the position of , as our Attorney to do in our name and our behalf all or any of the acts, deeds or things necessary or incidental to submission of our Bid for **"CAMC of IT Equipment in NMRC"**

"in response to the RFP Document dated_ issued by Noida Metro Rail Corporation ("NMRC" or "the Corporation"), including signing and submission of the Bid and all other documents related to the Bid, including but not limited to undertakings, letters, certificates, acceptances, clarifications, guarantees or any other document which the employer may require us to submit. The aforesaid Attorney is further authorized for making representations to the NMRC or any other authority, and providing information / responses to the NMRC, representing us in all matters before the NMRC, and generally dealing with the employer in all matters in connection with our Bid till the completion of the bidding process as per the terms of the RFP Document and further till the Contract is entered into with the NMRC and thereafter till the expiry of the Contract.

We hereby agree to ratify all acts, deeds and things done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall be binding on us and shall always be deemed to have been done by us.

All the terms used herein but not defined shall have the meaning ascribed to such terms under the RFP Document.

Signed by the within named
..... [Insert the name of the executants company] through the hand of Mr.
.....duly authorized by the Board to issue such Power of Attorney Dated
this day ofAccepted

.....
..... Signature of Attorney
(Name, designation and address of the Attorney)
Attested

.....
..... (Signature of the executants)
(Name, designation and address of the executants)

.....
Signature and stamp of Notary of the place of execution
Common seal of has been affixed in my/our presence pursuant to Board of Director's
Resolution dated.....

WITNESS

1.

.....
..... (Signature)
Name
Designation.....

2.

.....
..... (Signature)
Name
Designation.....

Notes:

- 1) The mode of execution of the power of attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and the same should be under common seal of the executants affixed in accordance with the applicable procedure. Further, the person whose signatures are to be provided on the power of attorney shall be duly authorized by the executants (s) in this regard.
- 2) In the event, power of attorney has been executed outside India, the same needs to be duly notarized by a notary public of the jurisdiction where it is executed.
- 3) Also, wherever required, the executants (s) should submit for verification the extract of the charter documents and documents such as a board resolution / power of attorney, in favour of the person executing this power of attorney for delegation of power hereunder on behalf of the executants (s).

Form 9: Saleable Form for Tender Document

Bid No.

The required fee of tender form has been deposited in _____ Bank A/c No. _____
RTGS/NEFT and the scanned copy of UTR receipt with Transaction Id is being enclosed with tender documents. If the copy of UTR receipt is not uploaded with the tender the tender shall be rejected.

DETAILS OF EARNEST MONEY ATTACHED

The required amount of Earnest money has been deposited in _____ Bank A/c
No. _____ RTGS/NEFT and the scanned copy of UTR receipt with transaction Id is being
enclosed with tender documents. If the copy of UTR receipt is not uploaded with the tender the
tender shall be rejected.

BIDDER

Form 10: Declaration of Refund of Earnest Money

**Noida Metro Rail Corporation (NMRC) Limited
Block-III, 3rd Floor,
Ganga Shopping Complex, Sector-29, Noida -201301,
District Gautam Budh Nagar, Uttar Pradesh, India**

[illegible]

The above provided information is true to the best of my knowledge.

Date:

Signature with Stamp/Seal

Form11: Performa for Clarifications / Amendments on the RFP

Sl. No.	Document	Clause No. and Existing Provision	Clarification required	Suggested Text for the Amendment	Rationale for the Clarification or Amendment

Authorized signatory

Name:

Date:

Name of the Bidder with seal

Form 12: Bid Offer/ BOQ (Format)

To

JGM/Stores
 Noida Metro Rail Corporation (NMRC) Limited
 Block-III, 3rd Floor, Ganga Shopping
 Complex, Sector-29, Noida -201301
 District Gautam Budh Nagar, Uttar Pradesh

THIS FORM IS NOT TO BE FILLED. THE BIDDERS ARE REQUIRED TO FILL THE FINANCIAL PROPOSAL IN XLS FORMAT AFTER DOWNLOADING THE FORM FROM THE PROCUREMENT WEBSITE FOR THIS TENDER DOCUMENT

Sub: CAMC of IT Equipment in NMRC.

Dear Sir,

I/we have read and examined the RFP document, general terms and conditions for the work.

I/we hereby quote the following Total price for services in rupees for providing CAMC of IT Equipment in NMRC payable by NMRC.

Price Schedule for CAMC of IT Equipment in NMRC

NUMBER#	TEXT #	TEXT #	NUMBER #	NUMBER #	NUMBER#	NUMBER #	NUMBER #
S. NO.	ITEM DESCRIPTION	Units	Quantity	Unit rate (Exclusive GST) In Figures To be entered by the Bidder Rs. P	Total Amount (Exclusive GST) Rs. P	GST %	TOTAL Cost (Including GST) In Figures Rs. P
1	2	3	4	5	6	7	8
1	CAMC of IT Equipment in NMRC	Per Month	36				
Total Quoted Rate including GST in Figures (INR)							
Total Quoted Rate including GST in Words (INR)							

***The bidder is required to fill only grey cells.**

Note:

- The bidder shall mention Quoted Rate (Per item) In Figures.**
- The Amount Arrived at from Quoted Rate, Per item along with Miscellaneous Charges in the Commercial Bid, would be treated as complete in all respect. It will be deemed to include all incidental charges, supervision, transport, contractor's profit and establishment/overheads, all risks & insurance liabilities, compliance of labour laws and other obligations set out or implied in the contract.
- The total payment due to contractor shall be inclusive of all taxes, Tender Requirements, Statutory Contributions, etc.**

4. The GST will be reimbursed based on the invoice of GST paid to the concerned authority by the contractor.
5. The rates and prices tendered in the priced bill of quantities are for complete work and complete in all respects. It will be deemed to include all plant, labour, supervision, materials, including all leads, lifts, ascents, descants, crossing of Rly. tracks and any other obstructions etc. unloading, loading, handling, re-handling, taxes (including GST), royalty and compensation etc. all temporary works, erection, maintenance, contractor's profit and establishment/ over heads, together with all general risks, insurance liabilities and obligations set out or implied in the contract.
6. We have completely read and understood the Bid Document. The Financial Tender submitted is unconditional and fulfills all the requirements of the Tender Document.
7. Our Financial Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal. We understand you are not bound to accept any Proposal you receive.

Signature and Name of the Authorized Person

NAME OF THE BIDDER AND SEAL

Form 13: Performa of performance security/Bank Guarantee by Bank

FORM OF PERFORMANCE SECURITY (GUARANTEE) BY BANK

1. This deed of Guarantee made this..... day of.....(month & year) between Bank of..... (Hereinafter called the "Bank") of the one part, and Noida Metro Rail Corporation Limited (hereinafter called "the Employer") of the other part.
2. Whereas Noida Metro Rail Corporation limited has awarded the contract for.....(name of Work) (hereinafter called "the contract") to M/s.....(Name of the Contractor)....hereinafter called "the Contractor".
3. AND WHEREAS the Contractor is bound by the said Contract to submit to the Employer a Performance Security for a total amount of ₹(Amount in figures and words).
4. Now we the **Undersigned**..... (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of.. (Full name of Bank), hereby declare that the said Bank will Guarantee the Employer the full amount of ₹ (Amount in Figures and Words) as stated above.
5. After the Contractor has signed the aforementioned Contract with the Employer, the Bank is engaged to pay the Employer, any amount up to and inclusive of the aforementioned full amount upon written order from the Employer to indemnify the Employer for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Employer immediately/same day on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Employer any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s/ Arbitral Tribunal relating thereto and the liability under this guarantee shall be absolute and unequivocal.
6. This Guarantee is valid till (The initial period for which this Guarantee will be valid must be for at least 6-months (six months) longer than the anticipated expiry date of contract period as stated in Section 4.5).
7. At any time during the period in which this Guarantee is still valid, if the Employer agrees to grant a time extension to the Contractor or if the Contractor fails to complete the Works within the time of completion as stated in the Contract, or fails to discharge himself of the liability or damages or debts as stated under Para 5, above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Employer and at the cost of the Contractor.
8. The Bank agrees that no changes, addition, modifications to the terms of the contract Agreement or to any documents, which have been or may be made between the Employer and the Contractor, will in no way release us from the liability under this Guarantee; and the Bank, hereby, waives any requirement for notice of any such change, addition or modification to the Bank.
9. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Contractor.

10. The neglect or forbearance of the Employer in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Employer for the payment hereof shall in no way relieve the bank of their liability under this deed.
11. The expressions "the Employer", "the Bank" and "the Contractor" hereinbefore used shall include their respective successors and assigns.
12. Notwithstanding anything contained herein:
 - (a) Our liability under this Bank Guarantee shall not exceed Rs.....(Rs)
 - (b) This Bank Guarantee shall be valid up to
 - (c) We are liable to pay the Guarantee amount or part thereof under this Bank Guarantee only & only if you serve upon us a written claim or demand on or before.....

In witness whereof I/We of the bank have signed and sealed this guarantee on the.....day of (Month & Year) being herewith duly authorized.

For and on behalf of the _____ Bank.

Signature of authorized Bank official

Name:

Designation:

I.D. No. :

Stamp/Seal of the Bank:

Signed, sealed and delivered for and on behalf of the Bank by the above named _____

In the presence of:

Witness 1.

Signature

Name

Address

Witness 2.

Signature

Name

Address

Notes:

- The stamp papers of appropriate value shall be purchased in the name of the Bank, who issues the 'Bank Guarantee'.
- The 'Bank Guarantee' shall be from the Scheduled Commercial Bank based in India, acceptable to Employer.

Form 14: Bid Details

The following list is intended to help the bidders in submitting offer which are complete. An incomplete offer is liable to be rejected. Bidders are advised to go through the list carefully and take necessary action.

S.No.	Particulars	Attached Yes / No / Not Applicable	Page no. (Mandatory)
1	Bid Processing Fees		
2	Earnest Money Deposit		
3	Form 1: Letter of Proposal Submission		
4	Form 2: Firm Details		
5	Form 3: Work Experience		
6	Form 4: Capability Statement		
7	Form 5: Financial Capability Details		
8	Form 6: Memorandum		
9	Form 7: Undertaking		
10	Form 8: Power Of Attorney		
11	Form 9: Saleable form for tender Document		
12	Form 10: Declaration of Refund of Earnest Money		
13	Form 11: Performa for Clarifications / Amendments on the RFP		
14	Form 12: Bid offer/BOQ Format		
15	Form 13: Performa of performance security/Bank Guarantee by Bank		
16	Form 14: Bid Details		
17	Registration certificate of the firm/ Partnership deed/ certificate of incorporation, affidavit for sole proprietorships etc.		
18	A copy of the Audited balance sheets and Profit and Loss Statements for the last 3 (three) financial years i.e. for FY 2021-22, FY 2022-23 and FY 2023-24		
19	Self-attested copy of PAN, ITR for FY 2021-22, FY 2022-23 and FY 2023-24.		
20	Self-attested Copy of RFP NIT and RFP		
21	Any other document asked by the Purchaser if submitted, specify the documents Or Any other document which the Bidder considers relevant		