

Annexure 1

Application Form (Hard copy submission)

Date of Application: _____

Name of Applicant : _____

**If applicant is Employee of NMRC/Noida Authority/Gr. Noida Authority or Family members
_____ (If Yes), then**

- a) Name of Employee _____
- b) Employee No. _____ (Please enclose the Copy of ID card)
- c) Whether permanent/Deputation/contractual _____
- d) Designation _____
- e) Name of the Department where Employee is posted _____

Local Address of correspondence : _____

Contact Numbers: : Landline: _____ Mobile: _____

Email : _____

Type of event : Birthday celebration
 Pre wedding celebration
 Other similar celebration (Please specify)

Synopsis/ detailed description of event : _____

(Attach additional sheet if required)

Name of Coordinator : _____

Local Address of correspondence : _____

Contact Numbers: : Landline: _____ Mobile: _____

Email : _____

Proposed Location "Category" : Category 1
 Category 2
 Category 3
 Category 4

Proposed Station in Category 2/4 : _____

(If Applicable – Sector 51/ Depot)

Proposed date and time of booking : _____

Total Number of People : _____

Food and Beverage provisions : _____

List & Type of Items (Planning to bring) : _____

Additional Requirements (if any) : _____

To be Filled by NMRC

Priority No: _____

Details (Amount) of License fees : _____

Details (Amount) of Security Deposit : _____

Undertaking

I certify that the details on this application accurately reflects the event as proposed, and that I have fully read and understood the terms and condition. If the event is approved, I (along with my group) agree to abide by the guidelines established for this event.

Name of the Applicant:

Signature:

Contact Number:

Email: