

# NOTICE INVITING TENDER

**E-Tender No: NMRC/GA/Stationery/2023/286**

1	Name of the Bid	Rate Contract for Supply of Stationery items in NMRC
2	Approximate Cost of Work	INR 96,43,505.64/- (incl. GST)
3	Time-period of contract	12 Months (Quarterly Order if required)
4	Method of selection	Cost Based Selection (Lowest –L1)
5	Bid Processing Fee	INR 5,900/- (including GST) (Rupees Five Thousand Nine Hundred only) through RTGS/NEFT only payable in favour of Noida Metro Rail Corporation Limited
6	Earnest Money Deposit (EMD)	INR 1,92,871/-
7	Financial Bid to be submitted together with Technical Bid	Yes
8	Name of the Corporation's official for addressing queries and clarifications	CGM-Tech/GA Noida Metro Rail Corporation Limited, Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29, Noida 201301 Email: <a href="mailto:mdcellnmrc@gmail.com">mdcellnmrc@gmail.com</a> Website: <a href="http://www.nmrcnoida.com">www.nmrcnoida.com</a> , <a href="http://etender.up.nic.in">http://etender.up.nic.in</a>
9	Bid Validity Period	180 days
10	Bid Language	English
11	Bid Currency	INR
12	<b>Schedule of Bidding Process</b>	
	Task	Key Dates
	<b>Uploading of Bid</b>	09.10.2023
	<b>Pre-bid Meeting</b>	16.10.2023 [Time 11:00 hrs]
	<b>Last date of receipt of Pre-bid queries</b>	17.10.2023
	<b>Last date of issuing amendment, if any</b>	20.10.2023
	<b>Last Date of Bid Submission</b>	30.10.2023 [Time 17:00 hrs]
	<b>Date of Technical Bid Opening</b>	31.10.2023 [Time 11:00 hrs]
13	Consortium to be allowed	No
14	Account details	<b>For Bid Processing Fee &amp; EMD</b> State Bank of India (04077) – Sector 18, Noida Gautam Budh Nagar, Uttar Pradesh -201301 IFSC Code: SBIN0004077 <b>A/c No. 37707840592</b> <b>Noida Metro Rail Corporation Ltd.</b>