

## NOTICE INVITING TENDER (NIT)

**E Tender No. NMRC/HK-SA/48/2018**

**Date: 26.11.2018**

S.N	Heads	Description
1	Name of the Bid	RFP for Housekeeping and Security arrangement of Staff quarters at Greater Noida Sector – 34 of N-GN corridor
2	Approximate Cost of Work	INR1.34 Crore
3	Time-period of contract	4 (Four) years
4	Method of selection	Cost Based Selection (Lowest –L1)
5	Bid Processing Fee	INR 23600/- (including GST) (Rupees Twenty Three Thousand Six Hundred) through RTGS/NEFT only payable in favour of Noida Metro Rail Corporation Limited
6	Ernest Money Deposit (EMD)	INR 1.34 Lakh /- (Rupees one Lakh Thirty Four Thousand only)
7	Financial Bid to be submitted together with Technical Bid	Yes
8	Name of the Corporation's official for addressing queries and clarifications	GM (Technical) Noida Metro Rail Corporation, Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29, Noida 201301 Email: nmrcmanoj@gmail.com Website:www.nmrcnoida.com, http://etender.up.nic.in
9	Bid Validity Period	180 days
10	Bid Language	English
11	Bid Currency	INR
12	<b>Schedule of Bidding Process</b>	
	Task	Key Dates
	Uploading of Bid	26/11/2018
	Pre-bid Meeting	04/12/2018, 1100hrs (IST)
	Last date of issuing amendment, if any	07/12/2018
	Last Date of Bid Submission	15/12/2018, 1500hrs (IST)
	Date of Technical Bid Opening	17/12/2018, 1100hrs (IST)
13	Eligibility	<p>a. Sole proprietorship, registered partnership firm, public limited company, private limited company or Consortium of any of the above can submit the Bidder. The firms and the companies should be registered in India.</p> <p>b. The Bidder should have a minimum experience of having satisfactorily completed similar works during last 5 (five) years period ending last day of month previous to the one in which the bids are invited should be either of the following:</p>

S.N	Heads	Description
		<p>i. One similar completed work costing not less than the amount equal to Rs 35.74 Crore (Rupees Thirty five Lakh Seventy four Thousand only) or</p> <p>ii. Two similar completed works each costing not less than the amount equal to Rs. 22.33 Lakh (Rupees Twenty two Lakh Thirty three only) or</p> <p>iii. Three similar completed works each costing not less than the amount equal to Rs. 17.87 Lakh (Rupees seventeen lakh Eighty seven only)</p> <p><b>Definition of Similar Works - Works involving Housekeeping and Security arrangements in Railways/Metros/Airports/Bus Depots/Office Premises/Shopping Malls/ Hospitals/ Hotels/ Institutes utilizing similar machinery, chemicals and manpower.</b></p> <p><i>In case of JV/ Consortium- Full value of the work, if done by the same joint venture shall be considered. However, if the qualifying work(s) were done by them in Consortium having different constituents, then the value of work as per their percentage participation in such Consortium shall be considered. This is to be substantiated with documentary evidence.</i></p> <p>c. The Bidder should have minimum Average Annual Turnover from similar work of Rs35.74 Crore (Rupees Thirty five Lakh Seventy four Thousand only) in the last 3 (three) Financial Years (2015-2016, 2016-17, 2017-18) preceding the Bid Due Date.</p> <p><i>In case of JV/ Consortium - The averages annual turnover of JV will be based on percentage participation of each member.</i>  <i>Example: Let member 1 has percentage participation = M and Member 2 has percentage = N, Let the averages annual turnover of member 1 is A and that of member 2 is B, then average annual turnover of JV will be = <math>(AM+BN/100)</math></i></p>

S.N	Heads	Description
		<p>d. The Bidder should have Positive Profit before Tax in at least 2 (two) years, out of the last 3 (three) Financial Years (2015-2016, 2016-17, 2017-18)  <i>In Case of JV/ Consortium: The profitability of only lead member shall be evaluated.</i></p> <p>e. The Bidder should be registered with Labour Department for supply of manpower.  <i>In case of JV/ Consortium: All Members should be registered with Labour Department for supply of manpower.</i></p> <p>f. The Bidder must have at least 250 personnel and it should be registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts in India.  <i>In case of JV/ Consortium: All Members must be registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts in India.</i></p> <p>g. The Bidder must have either the Registered Office or the functional Branch Office located in Delhi NCR.  <i>In case of JV/ Consortium: Any one Member must have either the Registered Office or the functional Branch Office located in Delhi NCR.</i></p> <p>h. The Bidder should be registered with the Goods and Services Tax Authorities.  <i>In case of JV/ Consortium: All Members should be registered with the Goods and Services Tax Authorities</i></p> <p>i. The Bidder should not have been blacklisted/ banned/ declared ineligible for corrupt and fraudulent practices by the Government of India/ any State Government/ Government Agency and Supreme court and contracts have been terminated/ foreclosed by any company / department due to non- fulfilment of Contractual obligation in last 5 (five) financial years.  <i>In case of JV/ Consortium: All Members should provide the Undertaking</i></p> <p>In case of a Bid by a Consortium of firms, following shall be abided by -</p> <ol style="list-style-type: none"> <li>i. The Lead Member of the Consortium shall maintain a minimum percentage share of 51% of the aggregate shareholding of the Consortium during full tenure of Agreement.</li> <li>ii. Minimum percentage stake of any member in Consortium during contract period shall not be less than 15%.</li> </ol>
		<p>iii. Partners having less than 26% participation shall be considered as non-substantial partner and shall not be considered for evaluation which means that their eligibility shall not be considered for evaluation of Consortium.</p>

14	Consortium to be allowed	Yes
15	Account details	<b>For Bid Processing Fee &amp; EMD</b> State Bank of India (04077) – Sector 18, Noida Gautam Budh Nagar, Uttar Pradesh -201301 IFSC Code: SBIN0004077 <b>A/c No. 37707840592</b> <b>Noida Metro Rail Corporation Ltd.</b>

**Note: (i)** Tender Cost and Tender Security is exempted for Micro & Small Enterprises (MSEs) registered with District Industries Centre or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Dte. of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises for appropriate category **“Housekeeping/General Cleaning/Security Services”**, and have valid registration certificate as on date of tender submission.

The MSEs would not be eligible for exemption of tender security if;

- a. Either they are not registered for **“Housekeeping/General Cleaning/ Security Services”** category.
- b. Or they do not have valid registration as on the date of tender submission.

The tenderers seeking exemption from ‘tender security’, being MSEs, shall ensure their eligibility w.r.t above and submit registration certificate issued by the body under which they are registered which clearly mentions category of registration i.e. “Housekeeping/ General Cleaning/Security Services” and Terminal Validity of registration.

In absence of any of the above requirements no exemption for ‘tender security’ will be allowed and tenderers eligibility shall be dealt as if they are not registered with MSEs.

No further clarification shall be sought on the above.

1. In case bidder is a JV/Consortium, then registration of bidder with the bodies mentioned above must be in the name of JV/Consortium.
2. In case the bidder who has been exempted Tender Cost/Tender Security being Micro & Small Enterprise, and;
  - (i) withdraws his Tender during the period of Tender validity; or
  - (ii) becomes the successful bidder, but fails to commence the work (for whatsoever reasons) as per terms & conditions of Tender; or
  - (iii) refuses or neglects to execute the contract; or
  - (iv) fails to furnish the required Performance Security within the specified time,

The bidder shall be debarred from participating in future tenders for a period of 1 year from the date of discharge of tender/date of cancellation of NOA/annulment of award of contract as the case may be. Thereafter, on expiry of period of debarment, the bidder may be permitted to participate in the procurement process only on submission of required Tender Cost/ Tender Security.

Further the Employer may advise the authority responsible for issuing the exemption certificate to take suitable actions against the bidder such as cancellation of enlistment certificate etc.