

NOIDA METRO CORPORATION LTD

Application Format for the post of Company Secretary

1. Name in full (In Block letter) : _____
2. Father's Name : _____
3. Date of Birth (DD-MM-YY) : _____
4. Community (SC.ST.OBC/Gen) : _____
5. Religion : _____
6. Whether belong to Minority : ___ Yes / No ___
7. Last/Present Organization : _____
(Please tick)

Affix a
Passport size
Photograph

Govt. (Central/State)	PSU
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8. Correspondence Address : _____

Contact Phone No with STD Code: _____

9. E-Mail Address : _____
10. ACS Membership No. _____ Date _____.

11. Qualifications (Academic & Professional) :

Exam Passed	Year of Passing	Name of the Instt./University	Marks obtained	Max. countable marks	% age of marks

12. Post Qualification Works Experience : (POST MEMBERSHIP)

Post	Name & full address of Employer	Period			Nature of Experience
		From	To	Total Duration (in Yrs. & Months)	

- ❖ Please attach above mentioned academic, professional and work experience with application. Candidate must produce NOC at the time of interview.

Verification

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed.

Place : _____

Date : _____

Signature of the Candidate

The envelope for application should be super scribed –“Application for the post of Company Secretary for NMRC”