



**NOIDA METRO RAIL
CORPORATION (NMRC) LIMITED**

Notice Inviting Tender (NIT)

**Engagement of System Integrator for Implementation,
Migration and Management of HRMS, Email Services &
Website for NMRC**

E- Tender No. NMRC/IT/2024/340

August- 2024

Issued by:

**Noida Metro Rail Corporation (NMRC) Limited.
Block-III, 3rd Floor,
Ganga Shopping Complex, Sector-29, Noida -
201301, District Gautam Budh Nagar, Uttar
Pradesh, India**

Engagement of System Integrator for Implementation, Migration and Management of HRMS, Email Services & Website for NMRC

1.1 **GENERAL**

Noida Metro Rail Corporation Ltd. invites Open e-tender through e-tendering system (i.e. Technical and Financial bid) from eligible applicants who fulfill qualification criteria as stipulated in NIT/RFP for “**Engagement of System Integrator for Implementation, Migration and Management of HRMS, Email Services & Website for NMRC**”

1.1.1 The key details are as follows:

1	Name of the Work	Engagement of System Integrator for Implementation, Migration and Management of HRMS, Email Services & Website for NMRC
2	Approximate Cost of Work	₹ 1.42 Cr (Including GST)
3	Time-period of contract	6 Months (for Implementation, Migration and Management of HRMS, Email Services & Website for NMRC) 36 Months (CAMC)
4	Method of selection	Cost Based Selection (Lowest –L1)
5	Bid Processing Fee(Non Refundable)	INR 5900/- (including GST) (Rupees Five Thousand Nine Hundred only) through RTGS/NEFT only payable in favor of Noida Metro Rail Corporation Limited
6	Earnest Money Deposit (EMD)	₹1.42 Lakh
7	System of Tendering	Single stage Two Packet/Bid System (Technical bid and Financial bid to be submitted together on e-Tender portal.)
8	Name of the Employer’s official for addressing queries and clarifications	Dy.General Manager/AFC-Tele Noida Metro Rail Corporation Limited, Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29, Noida 201301 Email: nmrc.afc@gmail.com Website: www.nmrcnoida.com , http://etender.up.nic.in
9	Bid Validity Period	180 days
10	Bid Language	English
11	Bid Currency	INR
12	Schedule of Bidding Process	
	Task	Key Dates
	Uploading of Bid	29.08.2024
	Last date of receipt of Pre-bid queries	09.09.2024 (up to 14:00 Hrs)
	Pre-bid Meeting	09.09.2024 (11:30 Hrs) at NMRC Head Office
	Last date of issuing amendment, if any	13.09.2024
	Last Date of Bid Submission	30.09.2024 (15:00 Hrs)
	Date of Technical Bid Opening	30.09.2024 (at 15:30 Hrs)
13	Consortium /JV to be allowed	No

14	Account details	For Bid Processing Fee & EMD State Bank of India (04077) – Sector 18, Noida GautamBudh Nagar, Uttar Pradesh -201301 IFSC Code: SBIN0004077 A/c No. 37707840592 Noida Metro Rail Corporation Ltd.
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Note: (i) Tender Cost and Tender Security (EMD) is exempted for Micro & Small Enterprises (MSEs) registered with District Industries Centre or Khadi& Village Industries Commission or Khadi&Village Industries Board or Coir Board or National Small Industries Corporation or Dte. Of Handicraft &Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises for appropriate category and have valid registration certificate as on date of tender submission.

Only those MSEs will be eligible for Tender cost and Tender Security exemption which are registered under following categories (With valid registration).

(i) Software publishing

OR

(ii) Writing , modifying, testing of computer program to meet the needs of a particular client excluding web-page designing

OR

(iii) Providing software support and maintenance to the clients

OR

(iv) Computer consultancy and computer facilities management activities

OR

(v) Operation of other websites that act as portals to the Internet, such as media sites providing periodically updated content

The tenderers seeking exemption from 'tender security', being MSEs, shall ensure their eligibility w.r.t above and submit registration certificate issued by the body under which they are registered which clearly mentions category of along with Terminal Validity of registration.

In absence of any of the above requirements no exemption for 'Tender cost and Tender security will be allowed and their bid will be rejected and not evaluated further without the Tender cost and EMD.

No further clarification shall be sought on the above.

In case the bidder who has been exempted Tender Cost/Tender Security being Micro & Small Enterprise, and;

(i) withdraws his Tender during the period of Tender validity; or

- (ii) becomes the successful bidder, but fails to commence the work (for whatsoever reasons) as per terms & conditions of Tender; or
- (iii) refuses or neglects to execute the contract; or
- (iv) fails to furnish the required Performance Security within the specified time,

The bidder shall be debarred from participating in future tenders for a period of 1 year from the date of discharge of tender/date of cancellation of NOA/annulment of award of contract as the case may be. Thereafter, on expiry of period of debarment, the bidder may be permitted to participate in the procurement process only on submission of required Tender Cost/ Tender Security.

Further the Employer may advise the authority responsible for issuing the exemption certificate to take suitable actions against the bidder such as cancellation of enlistment certificate etc.

1.2 Minimum Eligibility Criteria:

The Bidder's competence and capability is proposed to be established by the following parameters. The Bidder should meet all the criteria given in this section.

- a. Sole proprietorship, registered partnership firm (including LLP), public limited company, and private limited company can submit the Bid. The firms and companies should be registered in India.
- b. The Bidder should have a minimum experience of having satisfactorily and successfully completed similar works during last 7 (Seven) years period ending last day of month previous to the one in which the bids are invited should be either of the following:
 - i. One similar completed work costing not less than the amount equal to Rs.1.14 Crore (Rs One Crore Fourteen Lakh Only)

OR

 - ii. Two similar completed works each costing not less than the amount equal to Rs.71.23 Lakh (Rs Seventy One Lakh Twenty Three Thousand only)

OR

 - iii. Three similar completed works each costing not less than the amount equal to Rs. 56.98 Lakh (Rs Fifty Six Lakh Ninety Eight Thousand Only)

Definition of Similar Works-

“Design, development, Implementation of web based HRMS Software Application/ project and GIGW(Guidelines for Indian Government Websites and Apps) based Website development work in any Government/Government Undertaking / PSU”

AND

“Providing Datacenter management/Cloud Services in any Government Department /Government Undertaking/PSU Sector.”

- c. **Bidders are required to enclose copies of the work orders and work completion certificate in support of the same with the Technical-Bid. Work Completion certificate clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work, without proper and valid certificates from the Employers, bid will be rejected.**

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- d. The Bidder should have minimum Average Annual Turnover of Rs. 1.14 Crore (Rs One Crore Fourteen Lakh Only) in the last Audited 5 (Five) Financial Years (2019-20, 2020-21, 2021-22, 2022-23,2023-24) preceding the Bid Due Date.
- e. Working capital/Net cash flow (Current asset minus current liabilities should be greater than Rs. 20.29 Lakh (Rupees Twenty Lakh Twenty Nine Thousand Only) in the last audited F.Y.
- f. Net worth should be greater than Rs. 28.40 Lakh (Rupees Twenty Eight Lakh Forty Thousand Only) in the last audited F.Y.
- g. Profit before tax should be positive in at least 2 (Two) years out of the last 5 (Five) audited financial years (2019-20, 2020-21, 2021-22, 2022-23,2023-24).
- h. The Bidder should be registered with the Goods and Services Tax Authorities.
- i. NMRC/any other Metro Organization (100% owned by Govt.) / Ministry of Housing & Urban Affairs / Order of Ministry of Commerce, applicable for all Ministries must not have banned business with the tenderer (including any member in case of JV/consortium) as on the date of Bid submission for “**Engagement of System Integrator for Implementation, Migration and Management of HRMS, Email Services & Website for NMRC**” The tenderer should submit undertaking to this effect in Form-8 of Tender.
- j. The Bidders must have ISO 9001- 2008/2015 or ISO 27001 certifications at the time of bidding, documentary proof is required to be submit as a part of technical bid.
- k. Bidder must be empanelled with Any State Govt. Nodal Agency of IT & Electronics Department in India. Documentary proof is required to be submit as a part of technical bid.
- l. The bidder should have Office/Development Centre in Delhi/NCR. Bidder is required to submit the Copy of valid proof/documents as a part of technical bid

Note:

Bidders are required to go through the website <http://etender.up.nic.in> for submitting the open e- bid.