

 **NOIDA METRO RAIL
CORPORATION (NMRC) LIMITED**

Notice Inviting Tender (NIT)

**Set up of Photocopier Machines on Rental
Basis for NMRC Offices**

E- Tender No. NMRC/IT/2024/317

May- 2024

Issued by:

**Noida Metro Rail Corporation (NMRC) Limited.
Block-III, 3rd Floor,
Ganga Shopping Complex, Sector-29, Noida -
201301, District Gautam Budh Nagar, Uttar
Pradesh, India**

1.1 GENERAL

1.1.1 Noida Metro Rail Corporation Ltd. invites Open e-tender through e-tendering system (i.e. Technical and Financial bid) from eligible applicants who fulfill qualification criteria as stipulated in NIT/RFP for **“Set up of Photo copier machines on rental basis for NMRC Offices”**.

1.1.2 The key details are as follows:

1	Name of the Bid	Set up of Photocopier Machines on rental basis for NMRC Offices
2	Approximate Cost of Work	Rs.15.61 Lakhs (Inclusive of all Taxes)
3	Time-period of contract	60 Months
4	Method of selection	Cost Based Selection (Lowest –L1)
5	Bid Processing Fee	₹ 5,900/- (including GST) (₹ Five Thousand Nine Hundred only) through RTGS/NEFT only payable in favour of Noida Metro Rail Corporation Limited
6	Ernest Money Deposit (EMD)	₹ 3,122/- (₹ Three Thousand One Hundred Twenty Two Only)
7	System of Tendering	Single stage Two Packet/Bid System (Technical bid and Financial bid) to be submitted together on e-Tender portal.
8	Name of the Employer’s official for addressing queries and clarifications	Dy.General Manager/AFC-Tele Noida Metro Rail Corporation Limited, Block-III, 3rd Floor, Ganga Shopping Complex, Sector-29, Noida 201301 Email: nmrc.afc@gmail.com Website:www.nmrcnoida.com, http://etender.up.nic.in
9	Bid Validity Period	180 days
10	Bid Language	English
11	Bid Currency	INR
12	Schedule of Bidding Process	
	Task	Key Dates
	Uploading of Bid	14.05.2024
	Last date of receipt of Pre-bid queries	20.05.2024 (Up to 17:00 Hrs)
	Pre-bid Meeting	21.05.2024 (11:30 Hrs)
	Last date of issuing amendment, if any	24.05.2024
	Last Date of Bid Submission	28.05.2024 (Up to 12:30 Hrs)
Date of Technical Bid Opening	28.05.2024 (15:30 Hrs)	
13	Consortium /JV to be allowed	NO

14	Account details	<p>For Bid Processing Fee & EMD State Bank of India (04077) – Sector 18, Noida Gautam Budh Nagar, Uttar Pradesh - 201301 IFSC Code: SBIN0004077 A/c No. 37707840592 Noida Metro Rail Corporation Ltd.</p>
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Note: (i) Tender Cost and Tender Security (EMD) is exempted for Micro & Small Enterprises (MSEs) registered with District Industries Centre or Khadi & Village Industries Commission or Khadi&Village Industries Board or Coir Board or National Small Industries Corporation or Dte. Of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises for appropriate category and have valid registration certificate as on date of tender submission.

Only those MSEs will be eligible for EMD exemption which are registered under following categories (With valid registration).

“Other Information Technology and Computer Service Activities”

The tenderers seeking exemption from ‘tender security’, being MSEs, shall ensure their eligibility w.r.t above and submit registration certificate issued by the body under which they are registered which clearly mentions category of along with Terminal Validity of registration.

In absence of any of the above requirements no exemption for ‘tender security’ will be allowed and tenderers eligibility shall be dealt as if they are not registered with MSMEs.

No further clarification shall be sought on the above.

1. In case the bidder who has been exempted Tender Cost/Tender Security being Micro & Small Enterprise, and;
 - (i) withdraws his Tender during the period of Tender validity; or
 - (ii) becomes the successful bidder, but fails to commence the work (for whatsoever reasons) as per terms & conditions of Tender; or
 - (iii) refuses or neglects to execute the contract; or
 - (iv) fails to furnish the required Performance Security within the specified time,

The bidder shall be debarred from participating in future tenders for a period of 1 year from the date of discharge of tender/date of cancellation of NOA/annulment of award of contract as the case may be. Thereafter, on expiry of period of debarment, the bidder may be permitted to participate in the procurement process only on submission of required Tender Cost/ Tender Security.

Further the Employer may advise the authority responsible for issuing the exemption certificate to take suitable actions against the bidder such as cancellation of enlistment certificate etc.

1.2 Minimum Eligibility Criteria:

The Bidder’s competence and capability is proposed to be established by the following parameters. The Bidder should meet all the criteria given in this section.

- a. Sole proprietorship, registered partnership firm (including LLP), public limited company,

and private limited company can submit the Bid. The firms and the companies should be registered in India and office should be situated in Delhi NCR.

- b. The Bidder should have a minimum experience of having satisfactorily and successfully completed similar works during last 7 (Seven) years period ending last day of month previous to the one in which the bids are invited should be either of the following:
- i. One similar completed work costing not less than the amount equal to ₹ 12.48 Lakh (₹.Twelve Lakh Forty Eight Thousand Only)
OR
 - ii. Two similar completed works each costing not less than the amount equal to ₹ 7.80 Lakh (₹ Seven Lakh Eighty Thousand only)
OR
 - iii. Three similar completed works each costing not less than the amount equal to ₹ 6.24 Lakh/-(₹ Six Lakh Twenty Four Thousand Four hundred Fifty Six only)

Definition of Similar Works-

“Works involving Supply, Installation, Testing and commissioning or CAMC/AMC of Computers/Printers/Photocopier Machines in Metro Railways/Railways/Airports/other Govt./ PSU organizations/School/Colleges.”

- c. Bidders are required to enclose copies of the work orders and work completion certificate in support of the same with the Technical-Bid. Without proper and valid certificates from the Employers, bid will be rejected.
- d. The Bidder should have minimum Average Annual Turnover of ₹15.61 Lakhs (₹Fifteen Lakh Sixty One Thousand only) in the last 3 (Three) Financial Years (2021-22, 2022-23 & 2023-24) preceding the Bid Due Date.
- e. The Bidder should be registered with the Goods and Services Tax Authorities.
- f. The Bidder should not have been blacklisted/ banned/ declared ineligible for corrupt and fraudulent practices by the Government of India/ any State Government/ Government Agency and Supreme court and contracts have been terminated/ foreclosed by any company / department due to non- fulfillment of Contractual obligation in last 5 (five) financial years.
- g. Profit before tax should be positive in at least 1 (One) years; out of the last 3 (Three) audited financial years.

Note:

Bidders are required to go through the website <http://etender.up.nic.in> for submitting the open e- bid.